

**OXFORD MAYOR AND COUNCIL
REGULAR MEETING
TUESDAY, JULY 6, 2021 – 7:00 PM
CITY HALL (IN-PERSON & VIA TELECONFERENCE)
A G E N D A**

1. Call to Order, Mayor David S. Eady.
2. Invocation.
3. Pledge of Allegiance.
4. Motion to accept the Agenda for the July 6, 2021 Mayor and Council Regular Meeting.
5. **CONSENT AGENDA**
 - a. * Minutes of the Regular Session June 7, 2021.
 - b. * Minutes of the Public Hearing June 21, 2021.
 - c. * Minutes of the Work Session June 21, 2021.
 - d. * Minutes of the Special Called Meeting June 21, 2021.
 - e. * Minutes of the Planning Commission May 11, 2021.
 - f. * Minutes of the Trees, Parks and Recreation Board May 18, 2021.
 - g. * Minutes of the Downtown Development Authority May 25, 2021.
6. Mayor's Announcements.
7. Planning Commission Recommendations/Petitions.
8. Citizen Concerns.
9. ***Newton County Bicentennial Proclamation** – In December 2021, Newton County will celebrate its bicentennial. As part of the event, Newton County has requested that each city adopt the proclamation recognizing the creation of the county. The Council will decide whether to adopt the proclamation. We have attached a copy of the proclamation.
10. ***Amendment to the Official Zoning Map** – The Planning Commission recommends the approval of their two recommendations to amend the official zoning map to change the zoning districts of 24 parcels located within the City of Oxford. The first recommendation will change the zoning district of 6 parcels from Town Center District to the Single-Family Residential District R-20. The second recommendation will change the zoning district of 18 parcels from Single Family Residential District R-7.5 to the Single-Family Residential District R-20. We have attached the Planning Commission's official recommendations with the accompanying maps, a list of all the impacted parcels, and a copy of the Public Hearing Notice.
11. ***Annual Audit Services** – By Georgia law, each city must complete an annual audit with an independent auditor. In May 2021, staff issued a Request for Proposals to engage with a different firm for these services. In return, we received three proposals.

We recommend that Council award the contract to Mauldin & Jenkins for a total of \$106,000 for our FY2021-2025 audits. We have attached a copy of the Bid Summary.

12. ***Utility Connections for Oxford College Modular Units Project** – We received quotes for the labor and materials to provide power to Oxford College’s temporary modular units. We received two quotes for the labor and two for the materials. Oxford College will reimburse the city for the labor and materials costs. We have included a copy of each quote.
13. ***Invoices** – Council will review the city’s recently paid invoices over \$1,000.
14. **Executive Session** – The Council will discuss items related to real estate.
15. Adjourn.

*Attachments



**DRAFT MINUTES OF THE OXFORD MAYOR AND COUNCIL MEETING
REGULAR SESSION
MONDAY, JUNE 7, 2021 – 7:00 PM
Via Teleconference
DRAFT**

ELECTED OFFICIALS PRESENT:

David Eady – Mayor
George Holt – Councilmember
James Windham – Councilmember
Lynn Bohanan – Councilmember
Avis Williams - Councilmember

APPOINTED/STAFF PRESENT:

Matt Pepper – City Manager
Marcia Brooks – City Clerk/Treasurer
Jody Reid – Supervisor of Utilities & Maintenance
Dave Harvey – Chief of Police
C. David Strickland – City Attorney

ELECTED OFFICIALS NOT PRESENT:

Jeff Wearing – Councilmember
Laura McCanless – Councilmember

OTHERS PRESENT: Art Vinson, Anderson Wright, Natalie Faulkner (Allen Memorial United Methodist Church), Danielle Miller (Oxford College), Laura Gafnea (Oxford College), Dean Doug Hicks (Oxford College), Adrienne Waddey (Oxford College), 404-790-4153 (name unknown)

1. The meeting was called to order by the Hon. David Eady, Mayor.
2. Invocation – Natalie Faulkner, Allen Memorial United Methodist Church.
3. **A motion was made by Avis Williams to accept the Agenda for June 7, 2021. James Windham seconded the motion. The motion was approved unanimously (5/0).**
(Attachment A)
4. **A motion was made by Avis Williams to accept the Consent Agenda for June 7, 2021. James Windham seconded the motion. The motion was approved unanimously (5/0).**
(Attachment B)
5. Mayor's Announcements
 - The City of Oxford will be observing the Independence Day holiday on July 5, 2021, which is the City Council's regular session meeting date for July. Therefore, the July regular session will be held on July 6, 2021.
 - The City is working on transitioning back to in-person meetings and also broadcasting online.

- A Public Hearing will be held at 6:30 p.m. on June 21, 2021, regarding the proposed rezoning of several properties on Emory Street.

6. **Planning Commission Recommendations/Petitions**

None.

7. **Citizen Concerns**

Art Vinson had asked the City Council earlier this year about noise abatement solutions for residents near I-20. He asked for an update on this issue. Matt Pepper advised he had checked with the Georgia Department of Transportation (GDOT), and they advised that they only work on noise abatement solutions in relation to projects. Once a project is completed, they will no longer entertain noise abatement solutions for a location. Mayor Eady asked Mr. Pepper to find out when they last evaluated the need for noise abatement and/or conducted a traffic volume study.

8. **Operating Budget and Capital Budget for FY2022** (Attachment C)

James Windham made a motion to approve the Operating Budget and Capital Budget for FY2022. Avis Williams seconded the motion. The motion was approved unanimously (5/0).

9. **Nomination to the Trees, Parks and Recreation Board**

Avis Williams made a motion to approve the recommendation to appoint Amos Downs to the Trees, Parks and Recreation Board. James Windham seconded the motion. The motion was approved unanimously (5/0).

10. **Invoices** (Attachment D)

There were no questions.

11. **Executive Session**

The City Council entered Executive Session at 7:27 p.m. Real estate matters were discussed.

12. **Adjourn**

A motion was made by James Windham to adjourn at 8:21 p.m. Avis Williams seconded the motion. The motion was approved unanimously (5/0).

Respectfully Submitted,

Marcia Brooks
City Clerk/Treasurer



**DRAFT MINUTES OF THE OXFORD MAYOR AND COUNCIL MEETING
PUBLIC HEARING
MONDAY, MAY 17, 2021 – 6:34 PM
VIA TELECONFERENCE
DRAFT**

COUNCIL MEMBERS PRESENT: David S. Eady, Mayor; George Holt, Avis Williams, Laura McCanless, Lynn Bohanan, James Windham. COUNCIL MEMBERS NOT PRESENT – Jeff Wearing.

STAFF MEMBERS PRESENT: City Manager Matt Pepper, City Clerk/Treasurer Marcia Brooks, Utilities and Maintenance Supervisor Jody Reid.

OTHERS PRESENT: Art Vinson, Laura Gafnea (Oxford College), Cheryl Ready, Michael Ready, Susan Roan, Steve Roan, Jackie Ellis.

The public hearing was called to order at 6:34 PM by the Hon. David S. Eady, Mayor.

Matt Pepper stated that the purpose of the public hearing is to provide an opportunity for members of the community to comment and/or ask questions regarding the proposed recommended changes to the City of Oxford official zoning map. The specific recommendations are as follows:

1. Amend the official zoning map to change the zoning district of six parcels from Town Center District to the Single-Family Residential District R-20.
2. Amend the official zoning map to change the zoning district of eighteen parcels from Single Family Residential District R-7.5 to the Single-Family Residential District R-20.

Mr. Pepper provided some background related to the purpose of the public hearing. In September of 2020, the Planning Commission began discussions regarding rezoning of six parcels on the East side of Emory Street that are currently zoned as Town Center. In the following Planning Commission meetings, the Commission invited the property owners to get their input and discussed their reasoning for recommending that the parcels be rezoned to Single-Family Residential R-20. The land on the West side of Emory Street is suitable for commercial development. These six parcels are used for residential purposes, and some of the homeowners expressed opposition to have property adjacent to commercial development.

In November of 2020, the Commission made the recommendation to change the zoning designation for the six properties as stated in #1. Shortly thereafter, they revisited their recommendation and expanded it to include eighteen additional properties on East Clark Street and East Emory Street which are currently zoned Single-Family Residential District R-7.5 as stated in #2. Homeowners in the expanded area were invited to the February, March, and April Planning Commission meetings. During the April meeting, the Commission reviewed the Criteria for Amendments to Official Zoning Map as set

forth in Sec. 40-638(b) of the City of Oxford zoning ordinances and has provided these criteria to the City Council with their recommendation.

Mayor Eady stated that in 2006 the Planning Commission engaged with the University of Georgia to look at a master plan for the City of Oxford. This engagement included the use of Smart Coding to rezone the City's layout, which operates on the principle that commercial development should be in the center of a town, and residential areas should be on the perimeters. At the time, the City Council's philosophy was to adopt an approach to rezoning using the Smart Code planning tools. The new zoning map was adopted in 2011.

The R-7.5 designation represents a 75-foot by 100-foot lot, the smallest allowed in Oxford. A Town Center District was also defined as a concept to enable multiple uses. For example, a building could be commercial on the first floor and residential on other floors. The decision was made to include the properties on the East side of Emory Street in the Town Center District, and to draw the R-7.5 district quite broadly from East Clark Street to the Wentworth subdivision.

Since the zoning ordinances were adopted in 2011, much has changed in Oxford, and it is time for the City to reconsider its philosophy and return to the zoning in residential areas as it was prior to the changes in 2011. The Downtown Development Authority (DDA) was also created since that time to guide the development of the Town Center, and the properties on the East side of Emory Street do not fit in with their current plans.

Art Vinson asked if his understanding that the recommendation is essentially to revert to the zoning designations for the stated properties that were in place prior to the amendments to the zoning ordinance in 2011. Mayor confirmed this understanding is correct. Mr. Vinson stated he thought that was fine.

Mayor Eady stated he received an email from the Thomas family who owns the green Victorian home on Emory Street (912 Emory Street). They have requested that their property be excluded from the changes because they are negotiating the sale of their home to a potential buyer who is interested in turning the property into a bed and breakfast. They would like for their property to remain under the Town Center District.

James Windham asked why this issue was brought up to begin with. He expressed concerns about changing the zoning designations of certain properties after so much money and time was spent developing the zoning map. Mayor Eady stated that this issue is on the agenda for the Work Session and can be discussed by the City Council Members at that time.

There being no further questions from the community, Mayor Eady adjourned the Public Hearing at 6:51 pm.

Respectfully Submitted,

Marcia Brooks
City Clerk/Treasurer



**DRAFT MINUTES OF THE OXFORD MAYOR AND COUNCIL MEETING
WORK SESSION
MONDAY, JUNE 21, 2021 – 6:51 PM
VIA TELECONFERENCE AND AT CITY HALL
DRAFT**

ELECTED OFFICIALS PRESENT:

David Eady – Mayor
George Holt – Councilmember
Jim Windham – Councilmember
Avis Williams – Councilmember
Lynn Bohanan – Councilmember
Laura McCanless – Councilmember

APPOINTED/STAFF PRESENT:

Matt Pepper – City Manager
Marcia Brooks – City Clerk/Treasurer
Jody Reid – Utilities & Maintenance
Supervisor

ELECTED OFFICIALS NOT PRESENT:

Jeff Wearing – Councilmember

OTHERS PRESENT: Art Vinson, Laura Gafnea (Oxford College), Michael Ready, Cheryl Ready, Susan Roan, Steve Roan, Jackie Ellis

Agenda (Attachment A)

1. Mayor's Announcements

Mayor Eady announced the passing of Hoyt Oliver, who made many significant contributions to the City of Oxford. On behalf of the City, he extended his heartfelt condolences to the family of Mr. Oliver.

Mayor Eady announced two modifications to the agenda. Proposed zoning changes presented during the Public Hearing will be discussed along with the Chapter 4 Zoning Text Amendments. A proclamation from the Newton County Commissioners that requires Mayor Eady's signature has been received and needs to be discussed. This item will be discussed after the City Mask Resolution. The revised agenda is as follows:

1. Mayor's Announcements
2. Committee Reports
3. Planning Commission Proposed Zoning Changes
4. City Mask Resolution
5. Proclamation from the Newton County Board of Commissioners (BOC)

6. Meter Discussion
7. Annual Audit Services
8. Work Session Meeting Review
9. Adjourn

2. **Committee Reports**

- a. Trees, Parks and Recreation (TPR) Board
The TPR Board has been working extremely hard on two projects: the Emory Street Revitalization Plan and a tree inventory to be conducted by an intern. They also have a committee meeting regarding the park later this week.
- b. Planning Commission – Matt Pepper stated that the Planning Commission report will be included in Item 4 of the revised agenda.
- c. Downtown Development Authority (DDA) – Mike Ready stated that the DDA has been doing some work on the City green to prepare for improvements to the area. Red flags designate where fences will be. There will not be any swing gates. They have a meeting for June 22nd to discuss purchasing materials for the fencing. They are trying to design the parking to run East to West to accommodate more vehicles and reduce wear and tear on the ground.
- d. Sustainability Committee – Laura McCanless advised the committee met this morning with a student from Oxford College they are working with. He has been reviewing sustainability plans from other cities in Georgia and presented his results. The committee is planning to send out a survey to citizens to gauge their interest and desires regarding recreational opportunities along Dried Indian Creek. They hope to send it out in the next utility bills, and it will also be available on the City's website.
- e. Committee on Race – Avis Williams announced that the committee is working on an official announcement along with some historical data regarding the designation of Juneteenth as a federal holiday. This announcement will be placed on the City's website. A new pastor for Rust Chapel United Methodist Church will be joining their committee following the reassignment of Johnetta Johnson. They will have more to announce regarding Juneteenth and an end-of-year celebration after their next meeting.

3. **Planning Commission Proposed Zoning Changes** (Attachment B)

Matt Pepper presented conceptual ideas for proposed text amendments to Chapter 40 of the City's Zoning Ordinance. The Planning Commission has worked on the listed items for several months. They represent challenges the commission and citizens have faced over the years, with the goal of providing more flexibility in the areas of Nonconforming Use (§40-575); Variances (§40-712 and §40-713); and Development Permit (§40-841). If the City Council approves these proposed changes, Mr. Pepper recommends that the City engage with David Strickland or with the Northeast Georgia Regional Commission (NEGRC) to craft the actual text of the amendments.

James Windham recommended adding language at the end of the Development Permit text to the effect that any repairs made to existing HVAC, plumbing, gas, or electric utility systems must conform to international codes.

Matt Pepper clarified that this change would not preclude an individual from obtaining the proper trade and building permits for their project but would eliminate the need to come before the Planning Commission for a development permit before making repairs or improvements which do not impact other zoning requirements.

Mayor Eady stated that the international codes are incorporated by reference in the City of Oxford building codes, but it would be a good cross-reference to include it here as well.

Art Vinson stated that it sounds like there is wider latitude for repairs or improvements to be done without a development permit, but no relief to the quality or the standardization of the requirements related to such repairs or improvements. He agrees with this approach.

Mayor Eady agreed with Mr. Vinson's assessment. He did acknowledge that if the cost to make repairs is 50% or more of the value of the structure, it triggers the property owner having to conform to the zoning requirements of the property.

Mr. Windham expressed his support for the recommended amendments.

Regarding the proposed changes to zoning designations for specific parcels on Emory Street and East Clark Street, Mr. Windham wanted to know why the Planning Commission initiated the action they are recommending. Mayor Eady advised this has been discussed in work sessions and the City Council also had the Planning Commission attend a meeting to discuss it. About ten years ago there was a landowner who wanted to install a subdivision that would be higher density than the properties in that area had been. The City Council also received the drawings from the Metropolitan Studio in 2006 which led to the designation of the Town Center with higher density allowed.

Since that time, three homes have been constructed on East George Street on larger pieces of property, and Emory University has purchased several privately-owned parcels. The likelihood of seeing higher density development on the East side of Emory Street is very low. The subdivision standards are still in the code if someone wishes to install one. However, for the most part, the nature of the development of these parcels has been a continuation of what was already there. Their request outlined their responses to the evaluative criteria in §40-638(g).

Mr. Windham contended that the Planning Commission's rationale for making their recommendation is not in the memo presented to the Council. He wants to see this information in writing before he votes on their recommendations.

Mayor Eady stated that the Council asked the Planning Commission to broaden the scope of their recommendation to include the R-7.5-zoned properties that are not currently in the

Town Center District. Mr. Windham asked when that occurred. Mayor Eady stated it was when the Planning Commission came to the City Council work session.

Mike Ready affirmed Mayor Eady's statement and added that keeping the density at R-7.5 would allow commercial enterprises to establish businesses on these parcels. Mayor Eady stated that changing these parcels back to the lower density designation they had prior to the change of R-20 is consistent with the actions taken and the desires of the homeowners in the past ten or so years since the change.

4. **City Mask Resolution** (Attachment C)

Mayor Eady stated that since the City Council passed its mask resolution, there has been great progress in vaccinations around the nation. Notwithstanding the vaccination rate in Newton County, which is lower than the national rate, the CDC has published updated guidance regarding precautions against contracting COVID-19.

If a person is fully vaccinated, they do not pose a risk to others and are protected from getting the virus. These individuals no longer need to wear a mask and socially distance from others. If a person is not fully vaccinated, precautions should still be observed, including wearing a mask and socially distancing.

Mayor Eady would like to propose that employees and patrons be relieved from the requirement to wear a mask and socially distance. This will be based on the honor system. No one will be required to show proof that they have been vaccinated. He would like to amend the resolution so that the City's requirements align with CDC guidance. He hopes that this change will incentivize those employees who have not been vaccinated to get their vaccinations.

George Holt stated he has a problem with the honor system. However, he will not vote against what the Mayor is proposing.

Avis Williams stated that at her school, their amendment strongly recommends wearing a mask.

Lynn Bohanan also had concerns with the honor system. She feels it is wiser to require a mask. Mayor Eady asked her if that should include employees. She stated that the employees have barriers to protect them from exposure. Mayor Eady stated they should be advised they do not have to wear a mask if they have been vaccinated and do have to wear one if they have not been vaccinated.

Mr. Holt stated there is no way to know who has and who has not been vaccinated.

Ms. Bohanan asked if the City can require employees to prove that they have been vaccinated. Mayor Eady stated that requirement has not really been tested. Mr. Holt stated he does not think the City can require proof of vaccination. Mayor stated his belief that the City cannot require employees to get vaccinated but can require employees to wear a mask and socially distance if they have not been vaccinated.

Laura McCanless understands the point made by Lynn about employees. She also feels that the fact that the CDC supports the honor system makes it difficult for the City to take action to require proof of vaccination. The State of Georgia is taking a more relaxed position towards mask wearing, but as a biologist she feels that the more relaxed stance is encouraging the sharing of germs which will make the virus more resistant to vaccinations.

Mayor Eady stated he wants to reward the employees who have gotten vaccinated the liberty to go without a mask in the workplace, because science tells us this is safe. He does not want to be the morality police and dictate the mask requirements in policy by requiring proof of vaccination.

James Windham believes if City employees within the City Clerk's office have been vaccinated and choose not to wear a mask and their coworkers are comfortable, they should not have to wear a mask within the confines of their office. When interacting with the public, they should offer to wear a mask. This would also apply to the Public Works/Maintenance staff.

George Holt agreed with Mr. Windham's recommendation.

5. **Proclamation from Newton County Board of Commissioners** (Attachment D)

The City of Oxford has been asked by the Newton County Board of Commissioners to sign a proclamation recognizing and celebrating the Bicentennial of the County's founding. They also want to present a flag to the City. The City's procedure has been that such requests will be discussed in work session. The City just received this request earlier today. The proclamation does not address the flag, but Chairman Marcello Banes wants to present the flag during a work session and sign the proclamation. The flag can be displayed in the City Council room.

The Councilmembers present had no concerns with signing the proclamation.

Mayor Eady wished to go on record concerning the proclamation. Lately he has done a great deal of reading on the peoples who were in this area for thousands of years prior to its colonization by Europeans. There were initial deaths resulting from exposure to diseases and significant displacement due to physical removal of native peoples from this area to facilitate settlement. Mayor Eady has a little concern with celebrating our rich history, heritage, culture, and community without acknowledging the extremely rich history, heritage, culture, and community that existed here for thousands of years prior to December 24, 1821.

He does not intend to disrespect that Newton County wishes to celebrate that it has been here for 200 years, but we should also celebrate that there were people here with a very rich culture for thousands of years prior to that time. That was part of his initial hesitancy to sign the proclamation. He is not trying to influence the Councilmembers' positions, but he has become extremely sensitized lately in trying to understand what went before us, in part because of our interest in protecting and preserving the creek, which has an inappropriate name.

James Windham and George Holt expressed support for Mayor Eady's position. Mr. Windham suggested asking Chairman Banes to add an addendum to the proclamation. Mayor Eady stated that change would be requested.

6. **Meter Discussion**

Mayor Eady stated that a few years ago a water line burst at the College Walk apartments. Upon investigation it was determined that the water line was on private property, and forty water meters were on the private side of the line. There is now a similar situation on the private driveway commonly known as E. George Street. A water line was installed many years ago by a private landowner to service the homes there at that time. The water line sits within a perpetual easement serving as a common driveway for the landowners. It is leaking and the City is losing water due to the leak.

Avis Williams wanted to know what the expense would be to fix the line. Mayor Eady stated it is difficult to know how much pipe would need to be replaced until the line is dug up. The asphalt, which was also installed privately, would have to be replaced.

James Windham recommended negotiating with the landowners to try to get them to pay part of the cost of repairs. The City needs to work out something with the landowners because they were not aware of this issue when they purchased the property.

George Holt stated he does not think the City has any responsibility to fix a water line on private property. The easement does not convey any authority for the City to work on private property. Mayor Eady pointed out that the City is paying for the lost water. Mr. Holt stated the lost water should be charged to the landowners. He stated a meter should be installed in City property before the meters on the private property.

Laura McCanless agreed with Mr. Holt. She recommended that if the landowners do not agree to fix the leak, the City should install a meter at the road on Emory Street and bill the landowners for the difference between their meters and the City meter.

Mr. Windham stated that this situation should incentivize the landowners to deed property to the City to install a road that meets zoning and ordinance requirements, and the City will maintain the utilities.

Mayor Eady stated that he has had a preliminary discussion with the landowners concerning the easement, but he can revisit the issue with them in light of the leak and Jody Reid's findings when he investigated it.

Mr. Holt stated that the City needs to come back and revisit this issue in the near future as it pertains to all impacted properties within the City limits.

7. **Annual Audit Services** (Attachment E)

Mayor Eady stated that the City pays for annual audit services from an independent auditor. The City has used the same auditor for a number of years and decided to put the job out for bids. Three bids were received. The lowest bid came from the company that is

the largest and has the most experience doing municipal audits. The bids are listed on the bid summary. The City Council will vote on this proposal in July.

Matt Pepper added that the contract is for five years with a two-year option. The costs escalate each year. Charles Hall has recommended that the City engage with the low bidder, Mauldin & Jenkins, for these services.

George Holt added that Matt Pepper and Marcia Brooks spent a considerable amount of time vetting the bidders.

8. Work Session Meeting Review

- a. Planning Commission text amendments – Matt Pepper will contact NEGRC to find out if they have the bandwidth to work on the actual amendment text.
- b. City Mask Resolution – will be discussed in the Special Called Meeting following this work session.
- c. Meters – Mayor Eady to discuss options with homeowners.
- d. Annual Audit Services – City Council will vote on the recommended bid on July 6, 2021.
- e. Proclamation – Mayor Eady will request amendment.

9. Adjourn

Mayor Eady adjourned the meeting at 8:16 p.m.

Respectfully Submitted,

Marcia Brooks
City Clerk/Treasurer



**DRAFT MINUTES OF THE OXFORD MAYOR AND COUNCIL MEETING
SPECIAL CALLED MEETING
MONDAY, JUNE 21, 2021 – 8:16 PM
VIA TELECONFERENCE
DRAFT**

ELECTED OFFICIALS PRESENT:

David Eady – Mayor
George Holt – Councilmember
Lynn Bohanan – Councilmember
Avis Williams – Councilmember
Laura McCanless – Councilmember
James Windham – Councilmember

APPOINTED/STAFF PRESENT:

Matt Pepper – City Manager
Marcia Brooks – City Clerk/Treasurer
Jody Reid – Supervisor of Utilities and
Maintenance

ELECTED OFFICIALS ABSENT:

Jeff Wearing – Councilmember

OTHERS PRESENT: Art Vinson, Laura Gafnea (Oxford College), Cheryl Ready, Michael Ready, Susan Roan, Steve Roan, Jackie Ellis

1. The meeting was called to order by the Hon. David Eady, Mayor.
2. **A motion was made by James Windham to accept the Agenda for the Special Called Meeting of June 21, 2021. Laura McCanless seconded the motion. The motion was approved unanimously (6/0).** (Attachment A)
3. **City Mask Resolution (Attachment B)**
James Windham made a motion to allow City employees to decide whether to wear masks within the confines of their offices and to offer to wear a mask when interacting with individual customers. Laura McCanless seconded the motion. The motion was approved unanimously (6/0).
4. Adjourn
James Windham made a motion to adjourn at 8:19 p.m. George Holt seconded the motion. The motion was approved unanimously (6/0).

Respectfully Submitted,

Marcia Brooks
City Clerk/Treasurer

OXFORD PLANNING COMMISSION

Minutes – May 11, 2021

MEMBERS: Jonathan Eady, Chair; Juanita Carson, Secretary; Mike Ready, Jeremy Baker, and Mike McQuaide. Zach May was absent.

STAFF: Matthew Pepper, City Manager and Zoning Administrator.

GUESTS: Barbara and Nicholas Cole; Lynn Bohanan; Doug Hicks, Dean of Oxford College; Danielle Miller, Senior Associate Dean of Finance, Operations and Technology, Oxford College; Randy Simon, Director of Facilities Planning and Operations, Oxford College.

OPENING: At 7:10 PM, Mr. Eady called the meeting to order and welcomed the guests.

MINUTES: Upon motion of Mr. Ready, seconded by Mr. Carson, the minutes for the meeting of April 13, 2021 were adopted. The vote was 5-0.

ANNA KATIUZHINSKY DEVELOPMENT PERMIT APPLICATION (1202 Emory Street): The Commission reviewed the development permit application to pave an existing dirt driveway at 1202 Emory Street. During the discussion, the Commission noted that Sec. 40-875 lists the design requirements for paving.

Upon motion of Ms. Carson, seconded by Mr. Ready, the Planning Commission approved the development permit application to pave an existing driveway at 1202 Emory Street. The vote was 5-0.

AWNING DISCUSSION WITH BARBARA AND NICHOLAS COLE (1104 Emory Street): Barbara and Nicholas Cole requested a discussion with the Commission to install an awning for a camper on the side yard of their lot located at 1104 Emory Street. During the discussion, the Coles requested the Commission consider a variance (at a future meeting) for the awning. The Coles stated that the awning would be moveable. In addition, it would be located on the north side of the existing house. They confirmed that the existing house is 15' from the property line. The proposed awning is 12' wide.

The Commission stated that Sec. 40-714 contains the criteria for a variance. The Commission explained that recommending a variance may not be appropriate given that the awning could be installed at another location on the property. When reviewing the criteria in Sec. 40-174, the Commission may have difficulty establishing the requisite externally imposed hardship. The Commission noted that there might be other ways to access the back of the property. Ms. Cole responded that it is not desirable to install the awning behind the house and access it from the north side of the property. They previously installed a shed in the back yard. Ms. Cole stated that they will not pursue installing the awning at this time.

MINOR SUBDIVISION DISCUSSION WITH LYNN BOHANAN: Lynn Bohanan requested to discuss with the Commission her plans to subdivide her lot located at 202 Fletcher Street. During the discussion, the Commission noted that Sec. 30-50 and Sec. 30-51 are the two code sections that state the requirements for a minor subdivision. In addition, Ms. Bohanan stated that the current lot is 2.11 acres. The Commission confirmed that Ms. Bohanan would propose to subdivide the lot north to south. The Commission also confirmed that a new dwelling would meet the setback requirements.

Ms. Bohanan asked if she would be able to connect to the existing sewer main on Fletcher Street. In response, the Commission stated that she could connect to the sewer main on Asbury Street using an easement across her existing lot. Ms. Bohanan stated that she thought the sewer main on Asbury Street was at a higher elevation than her existing lot. Mr. Pepper will confirm the location of the sewer main on Fletcher Street. He will share the information with Ms. Bohanan.

Ms. Bohanan asked if she should include the .46-acre lot located adjacent to the existing lot in her subdivision plat. The Commission responded that any lot within the city that is already an existing

subdivided lot is an official permissible lot and therefore it is not necessary to include it in the subdivision plat. The Commission further explained that the existing dwelling, if it does not meet the dimensional requirements, is allowable as a permitted non-conforming use. However, if it is destroyed or suffers major damage, it would need to be rebuilt in conformance with the applicable zoning designation. In addition, the Commission stated that the costs of minor repairs and maintenance of a permitted non-conforming structure cannot exceed the value of the structure.

OXFORD COLLEGE DEVELOPMENT PERMIT APPLICATION (1205 Wesley Street): The Commission reviewed the development permit application to complete a full renovation of an existing outbuilding located at 1205 Wesley Street. During the discussion, Mr. Simon explained that the Commission approved a development permit application for this project in March 2020. Due to the COVID-19 Pandemic, Oxford College chose not to pursue the project in 2020. The Commission confirmed that the project scope, as presented, did not change from the original application in March 2020. In addition, the Commission confirmed that the city's building inspector has reviewed the construction plans and found no issues. Mr. Simon will acquire the requisite building permits prior to beginning work.

Upon motion of Mr. Ready, seconded by Mr. McQuaide, the Planning Commission approved the development permit application to complete a full renovation of an existing outbuilding located at 1205 Wesley Street. The vote was 4-0 with Mr. Eady abstaining.

OXFORD COLLEGE STUDENT HOUSING DISCUSSION: Dean Hicks explained that Oxford College is expecting an additional 80 students to join the incoming class. Consequently, the college is seeking input from the Commission for the need to install temporary housing in the parking lot behind the Haygood Dormitory. The temporary housing request includes two 44-bed modular units. The request also includes a separate building that would serve as a common area. The modular units would be connected to utilities including power, water, and sewer.

Dean Hicks explained that the college is preparing to enter a two-year agreement with a company to provide the modular units. This request is time sensitive in that the college must commit to the units with the company within the next week to have them ready in early August. Ms. Miller explained that the college will prepare their formal development permit application in preparation for the Commission's June meeting. The Commission noted that Table 4.4 allows the Commission to approve temporary uses and structures for lots zoned Institutional-Campus. In addition, the Commission noted that Table 4.6 contains the applicable design criteria for nonresidential zoning districts. They will use Table 4.6 to guide their review of the development permit application.

Dean Hicks stated that the college would be willing to agree to installing the modular units for a 24-month maximum as a condition of the Commission approving the future development permit application.

DISCUSSION ON AMENDMENTS TO CHAPTER 40: The Commission will continue their discussion on amendments to Chapter 40 during future meetings. Prior to the next meeting, Mr. Pepper and Mr. Eady will share with the Commission the final draft of the proposed amendments to Chapter 40. They will share their recommendations with the Mayor and Council.

OTHER BUSINESS: The Commission did not discuss any item related to other business.

ADJOURNMENT: Mr. Eady adjourned the meeting at 8:30 PM.

Submitted by:

Juanita Carson, Secretary

OXFORD TREES, PARKS AND RECREATION BOARD

Minutes – May 18, 2021

MEMBERS: Cheryl Ready, Chair; Michael Rogers, Vice Chair; Theresa Eady, Secretary; Nakeisha Cummings. Anderson Wright and Mike McQuaide were absent.

STAFF: Beryl Budd, City Arborist; Seth Hawkins, GFC Community Forester; Jody Reid, Utilities Superintendent.

GUESTS: Amos Downs; Laura Gafnea, Director of Community Relations, Oxford College.

OPENING: At 5:00 PM, Ms. Ready called the meeting to order and welcomed the guests.

MINUTES: Upon motion of Mr. Rogers, seconded by Ms. Eady, the minutes for the meeting of April 20, 2021 were adopted as amended. The vote was 4-0.

CITY TREE INVENTORY: The Board discussed their goal to update the city's tree inventory list. The Board completed the latest update to the inventory approximately ten years ago. In the recent past, the Board considered using an intern from the University of Georgia (UGA) to help with the project. The Board also explored the option of using an intern from Oxford College.

Ms. Gafnea reported that a student has expressed interest in working with the Board. In addition, she explained that the student would not have a background in forestry. Mr. Budd stated that he would work with the student to complete the update of the inventory. Mr. Budd further stated that the intern would need to have access to ArcMap, a GIS software package from ESRI. Mr. Budd stated that he is working with the Georgia Forestry Commission to seek additional help with the update.

Ms. Gafnea stated that she thought the role for the student intern would include assisting with the data entry and learning the process of developing a tree inventory. In addition, Ms. Gafnea asked whether the Board is open to the idea that the student assist with the inventory past the summer and into the fall semester. The Board agreed that they are open to that idea. Ms. Gafnea will connect with the student to inquire if they are still interested in working the Board during the summer and fall. She will report to the Board next month.

Mr. Hawkins reported that the city completed a tree inventory on paper in 2004. The city updated the inventory in 2010. In addition, he stated that the city later catalogued 306 large trees in a GIS format with specific coordinates and other detailed GIS information. Ms. Ready will ask Mr. Pepper to contact Newton County to request access to their ESRI account.

EMORY STREET TREE REPLACEMENT PROJECT: The Board discussed their project to replace the tree canopy on Emory Street/SR 81. Mr. Budd reported that he sent the Board a revised list of possible planting sites prior to the meeting. The Board will contact the individual homeowners to discuss planting canopy trees on their property.

ARBOR DAY FOUNDATION GROWTH AWARD: Ms. Ready will send the Board the criteria for the Arbor Day Foundation Growth Award. She requested that Board members begin brainstorming ideas on potential submittals for the award.

TREE CITY OF THE WORLD: Ms. Ready shared with the Board that the City of Winterville received the Tree City of the World Designation from the Arbor Day Foundation. She asked if the Board would be interested in pursuing the designation. The Board members will review the application checklist prior to the next meeting.

Mr. Hawkins explained that Tree City of the World designation is an international award to build on the Foundation's Tree City program. It includes an additional requirement of a tree canopy assessment or tree inventory to pair with a tree management plan. Given that the city's current inventory is dated, Mr. Hawkins explained that the Board could submit an i-Tree Canopy report. The report will list the canopy percentage within the city. Mr. Hawkins will help the Board complete the i-Tree Canopy report. The Board will submit the application in the fall.

OTHER BUSINESS: The Board requested that Mr. Downs be presented to the Mayor and Council for consideration to appointment on the Board.

ADJOURNMENT: Ms. Ready adjourned the meeting at 5:40 PM.

Submitted by:

Theresa Eady, Secretary

DOWNTOWN DEVELOPMENT AUTHORITY OF THE CITY OF OXFORD

Minutes – May 25, 2021

MEMBERS: Mr. Brian Barnard, Chair; Mr. Mike Ready, Vice-Chair; Mr. Jonathan Eady, Ms. Danielle Miller, Ms. Laura McCanless, and Mr. Ray Wilson.

STAFF: Matthew Pepper, City Manager and DDA Secretary/Treasurer.

GUESTS: No guests were in attendance.

OPENING: At 7:01 PM, Mr. Barnard called the meeting to order.

APPROVAL OF MINUTES: Upon motion of Mr. Eady, seconded by Mr. Ready, the minutes for the meeting held on April 27, 2021 were approved. The vote was 6 – 0.

THE CITY GREENSPACE: The DDA discussed their plans to carry out the minor capital improvements to the city-owned greenspace. During the discussion, Mr. Pepper reported that the city attorney is writing the lease agreement to grant access to the DDA to make the improvements on city property. The DDA will meet at the city greenspace at 5:30 PM on Tuesday, June 1st to determine the exact location of the fencing, signage, and seating. After the June 1st meeting, the DDA will prepare and approve a project budget.

Before their next meeting, the DDA members will complete the following assignments:

- The DDA will contact fence contractors to bid on constructing the proposed fence.
- Mr. Barnard will research local sign companies to hire to construct the signage.
- Mr. Pepper will share information for different seating options with the DDA.
- Mr. Pepper will post the June 1st meeting on the city website and remind the DDA members.

E. CLARK STREET PROPERTY: Mr. Barnard shared with the DDA that the city had approached him about the possibility of conveying the DDA's property along E. Clark Street to the city to make improvements to the existing street and section of property behind 1008 Emory Street (Orna Villa). The property behind 1008 Emory Street would be used as a greenspace to connect with a proposed multi-use trail along Dried Indian Creek. During the discussion, Mr. Eady clarified that the city originally conveyed a 6.34-acre parcel, a .76-acre parcel, and a .22-acre tract that contains E. Clark Street. The DDA noted that they did not have any issues with conveying the requisite amount of property as right-of-way for the city to make the improvements to E. Clark Street.

As for the section of property that is located in between E. Clark Street and Orna Villa, the DDA discussed that, at one time, they had considered that space for commercial development. The DDA noted that this section of property may be developed in the future and therefore is important to retain.

In addition, they noted that the connectivity to the proposed multi-use trail and city greenspace is an opportunity to enhance the town center. The DDA expressed a desire to partner with the city to execute their vision of a multi-use trail running along Dried Indian Creek. Consequently, DDA noted that they are willing to consider conveying the section of the 6.34-acre parcel that is located behind Orna Villa with the condition that the DDA can be a partner with the city on the project.

OTHER BUSINESS: Ms. McCanless shared with the Authority that the Mayor and Council discussed in recent meetings asking the DDA to study potential uses for the Yarbrough House (107 W. Clark Street). Mr. Barnard stated that the DDA will discuss it at the June meeting.

ADJOURNMENT: Mr. Barnard adjourned the meeting at 8:11 PM.

Submitted by:

Matthew Pepper, Secretary/Treasurer

**A PROCLAMATION
RECOGNIZING THE YEAR TWO THOUSAND TWENTY-ONE
AS THE NEWTON COUNTY, GEORGIA BICENTENNIAL AND CELEBRATING THE
TWO-HUNDREDTH ANNIVERSARY OF NEWTON COUNTY**

WHEREAS, Newton County, Georgia was created as a County and political subdivision of the State of Georgia on December 24, 1821 pursuant to Local Act of the General Assembly of the State of Georgia, Georgia Laws 1821, page 38; and

WHEREAS, the year Two Thousand Twenty-One marks the two-hundredth year of Newton County's existence as a County and political subdivision of the State of Georgia; and

WHEREAS, the Newton County Board of Commissioners seeks to appropriately recognize and celebrate this historic two-hundredth anniversary of the County's existence by marking the year Two Thousand Twenty-One (2021) as the Newton County bicentennial.

NOW THEREFORE the Newton County Board of Commissioners hereby proclaims as follows:

1. The year Two Thousand Twenty-One (2021) is hereby commemorated as the bicentennial year of the creation of Newton County, Georgia.
2. The Newton County Board of Commissioners hereby celebrates this historic anniversary in recognition of the County's rich history, heritage, culture, and community, and its contribution to the prosperity and welfare of the State of Georgia.

So proclaimed for

Oxford, Georgia

by the Board of Commissioners this ____ day of _____, 2021.

CITY OF OXFORD, GEORGIA

David S. Eady, Mayor

NEWTON COUNTY BOARD OF COMMISSIONERS

Marcello Banes, Chairman

Attest:

Clerk to the Board



Memo

To: The Mayor and City Council

From: The Planning Commission

Date:

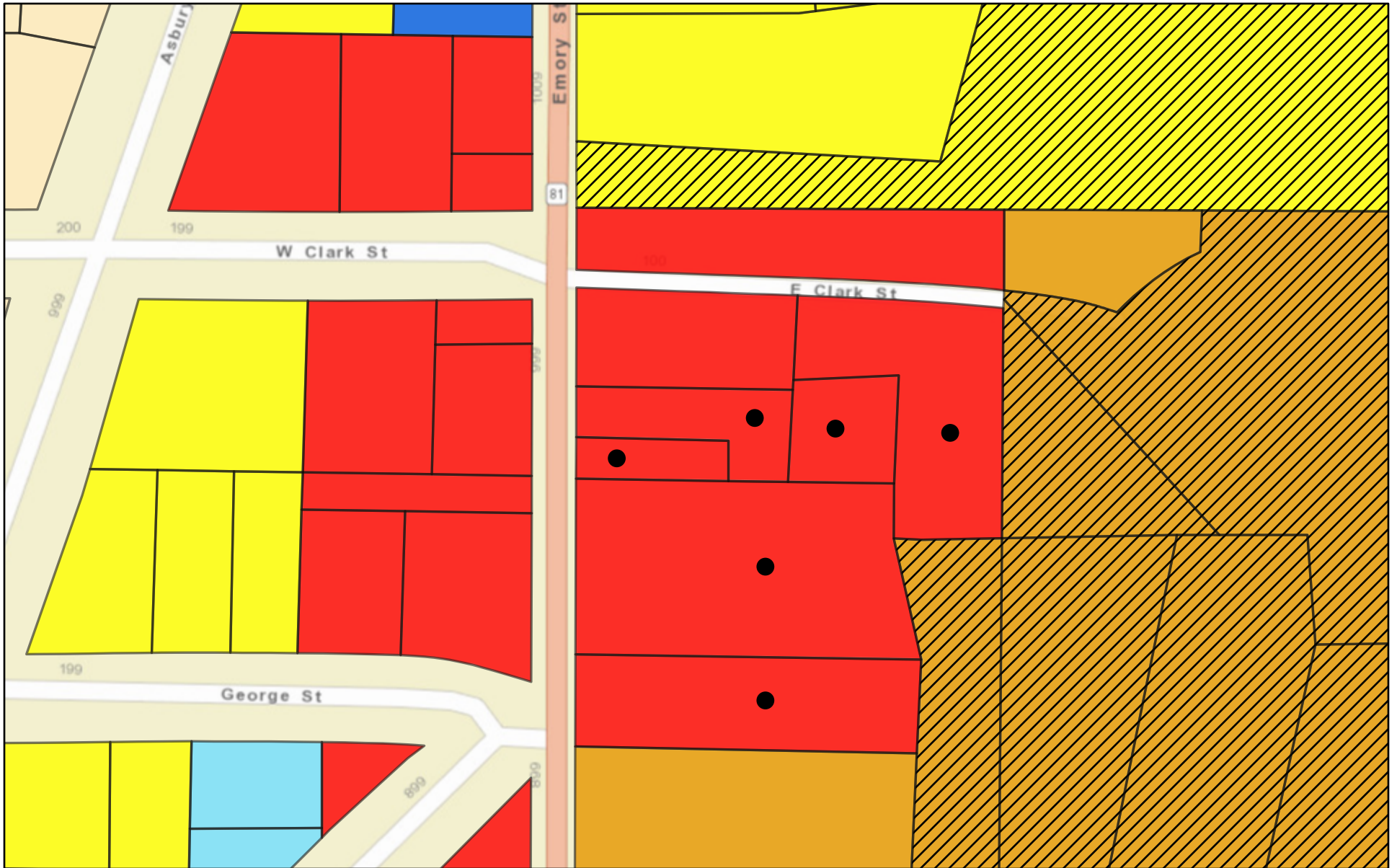
Re: Recommendation to Rezone Town Center District Parcels

Pursuant to Section 40-638 of the Oxford Zoning Code, the Planning Commission recommends that the City Council amend the official zoning map to change the boundary of the Town Center District (TC) to exclude certain lots or parcels of land on the east side of Emory Street as shown on the attached map, and change the zoning district of those excluded lots to the Single Family Residential District R-20. In reaching this recommendation, the Planning Commission evaluated the “criteria for amendments to official zoning map” set forth in Section 40-638(g) of the Oxford Zoning Code and solicited and received input and feedback from the owners of the affected lots.

With respect to the evaluative criteria in Section 40-638(g), the Planning Commission determined the following:

- The proposed change is suitable and compatible with the use of adjacent and nearby properties which are single family homes with one exception where a single-family dwelling is being used as a real estate office.
- The proposed change is not adverse but supportive of the existing use of adjacent and nearby property.
- The property to be affected by the proposed change is being used for single family residential which is its best economic use.
- The proposed change is to a zoning district with less burdensome potential uses; thus, the change would reduce the potential burden on public infrastructure.
- The proposed change is consistent with the City’s comprehensive plan which calls for potential mixed-use development on the west side of Emory Street in the town center area, while retaining a predominantly residential character on the east side of Emory Street.
- The proposed change would return the property to a residential zoning district which is consistent with the uses of adjacent and nearby zoning districts on the east side of Emory Street.
- The proposed change to residential zoning would have less impact on the environment than a more intensive mixed-use.

Oxford Zoning Map



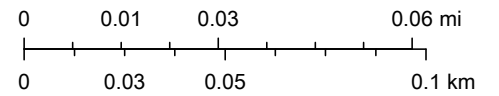
February 9, 2021

R-7.5 (Brown)

R-20 (Yellow)

Town Center (Red)

1:2,257



Esri, HERE, Garmin, INCREMENT P, NGA, USGS



Memo

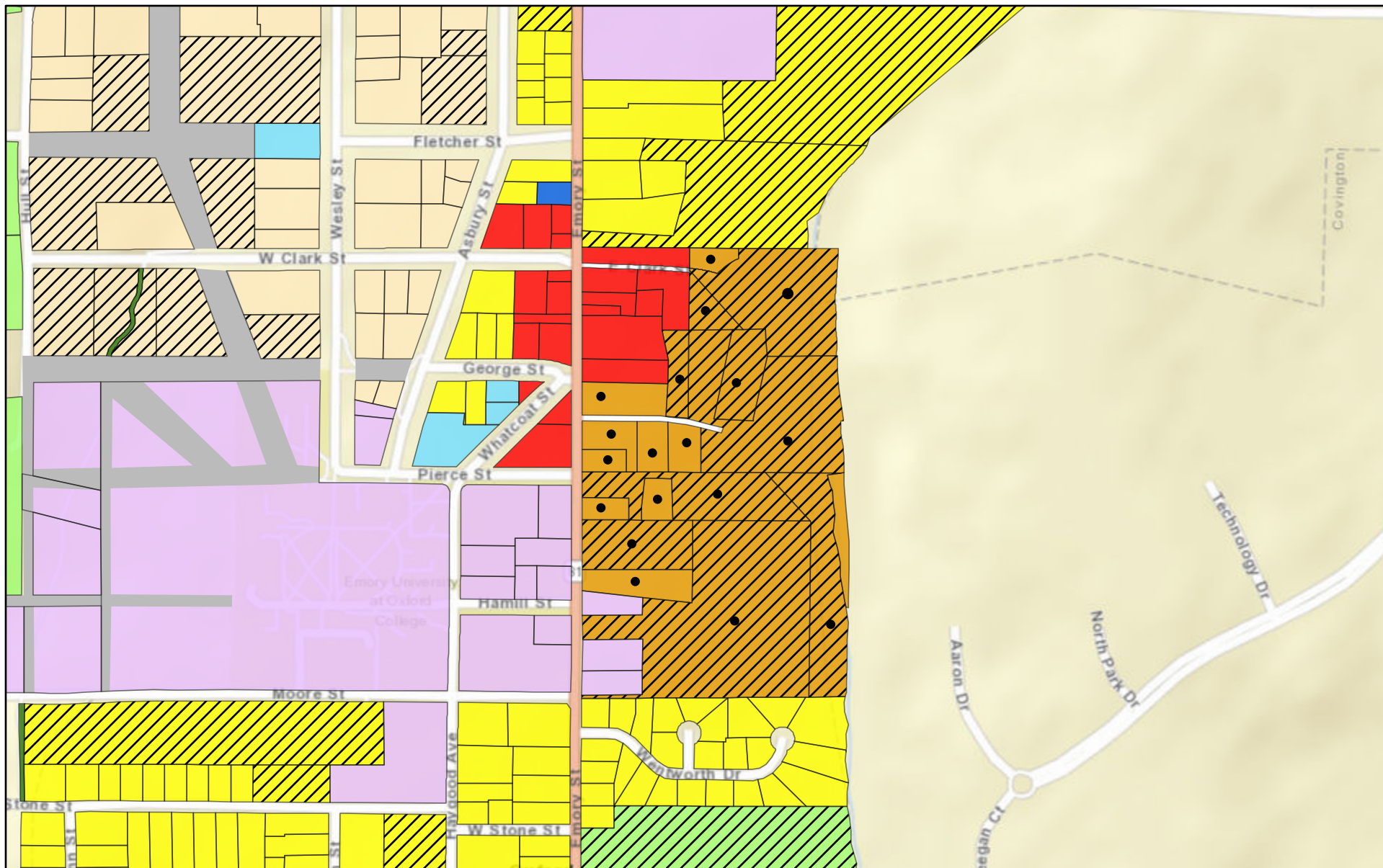
To: The Mayor and City Council
From: The Planning Commission
Date:
Re: Recommendation to Rezone R-7.5 Parcels

Pursuant to Section 40-638 of the Oxford Zoning Code, the Planning Commission recommends that the City Council amend the official zoning map to change the zoning district of 18 parcels from Single Family Residential District R-7.5 to the Single-Family Residential District R-20, as shown on the attached map. In reaching this recommendation, the Planning Commission evaluated the “criteria for amendments to official zoning map” set forth in Section 40-638(g) of the Oxford Zoning Code and solicited and received input and feedback from the owners of the affected lots.

With respect to the evaluative criteria in Section 40-638(g), the Planning Commission determined the following:

- The proposed change is suitable and compatible with the use of adjacent and nearby properties which are single family homes.
- The proposed change is not adverse but supportive of the existing use of subject properties and adjacent and nearby property.
- The property to be affected by the proposed change is being used as lower density single family residential which is its best economic use.
- The proposed change is to a zoning district with less dense potential uses; thus, the change would reduce the potential burden on public infrastructure.
- The proposed change would return the property to a less dense residential zoning district which is consistent with the uses of adjacent and nearby zoning districts on the east side of Emory Street.
- The proposed change to residential zoning would have less impact on the environment than a more intensive mixed-use.
- Preserving the less dense development along the Dried Indian Creek corridor is desirable.

Oxford Zoning Map



February 3, 2021

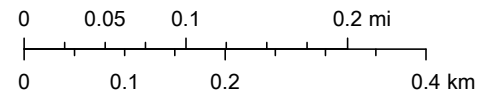
R-7.5 (Brown)

R-20 (Yellow)

Town Center (Red)

Institutional Campus (Pink)

1:9,028



Esri, HERE, Garmin, INCREMENT P, Intermap, NGA, USGS

R-7.5 to R-20

#	Parcel ID	Address
1	X005 009	No Address
2	X005 004	702 Emory
3	X005 010	No Address
4	X005 003	704 Emory
5	X005 002	708 Emory
6	X005 001	712 Emory
7	X005 001A	720 Emory
8	X004 012	802 Emory
9	X004 011	804 Emory
10	X004 013	804 B Emory
11	X004 013B	804 C Emory
12	X004 013A	804 D Emory
13	X004 013D	804 E Emory
14	X004 013C	806 Emory
15	X004 010	808 Emory
16	X004 014	216 E. Clark
17	X004 001	220 E. Clark
18	X004 015	215 E. Clark

Town Center to R-20

#	Parcel ID	Address
1	X004 009	814 Emory
2	X004 008	904 Emory
3	X004 005	908 Emory
4	X004 004	912 Emory
5	X004 006	116 E. Clark
6	X004 007	118 E. Clark

CITY OF OXFORD PUBLIC HEARING

The Mayor and City Council of the City of Oxford, Georgia, will conduct a public hearing on Monday, June 21, 2021 at 6:30 PM at City Hall at 110 West Clark Street. A link will be posted on the city's website for those interested in joining the public hearing via the internet. To join via telephone, please call 646-558-8656. The access code is 935 6760 6829. The passcode is 998399.

The purpose of the public hearing is to consider the following recommendations from the Planning Commission of the City of Oxford to amend the city's official zoning map:

Amend the official zoning map to change the zoning district from Town Center District to the Single-Family Residential District R-20 for the following parcels: X004 004, X004 005, X004 006, X005 007, X004 008, and X004 009.

Amend the official zoning map to change the zoning district from Single-Family Residential District R-7.5 to the Single-Family Residential District R-20 for the following parcels: X004 001, X004 010, X004 011, X004 012, X004 013, X004 013A, X004 013B, X004 013C, X004 013D, X004 014, X004 015, X005 001, X005 001A, X005 002, X005 003, X005 004, X005 009, and X005 010.

For additional information, please contact the City Manager at 770-786-7004.

**City of Oxford
Annual Audit Services**

Bid Summary

Bid Opening - 10 AM on Monday, June 14, 2021 at Oxford City Hall

Company	2021 Audit Amount	2022 Audit Amount	2023 Audit Amount	2024 Audit Amount	2025 Audit Amount	Total Bid Amount	Single Audit Amount
1. <i>Bates Carter</i>	\$ 26,500	\$ 26,500	\$ 26,500	\$ 26,500	\$ 26,500	\$ 132,500	\$ 3,000
2. <i>Rustan & Company, LLC</i>	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 125,000	\$ 5,000
3. <i>Mauddin & Jenkins</i>	\$ 20,000	\$ 20,000	\$ 21,000	\$ 23,000	\$ 23,000	\$ 106,000	\$ 5,000
4.	\$	\$	\$	\$	\$	\$	\$
5.	\$	\$	\$	\$	\$	\$	\$

Bids Opened By: *Charles Hall*
Charles Hall

Summary Recorded By: *Matthew Pepper*
Matthew Pepper

MARABLE-PIRKLE INC.

PHONE # 404-344-4411

FAX # (404) 349-4096

June 22, 2021

City of Oxford Electrical
Mr. Jody Reid
jreid@oxfordgeorgia.org

FROM: Mike Pirkle

PROJECT: Emory/Oxford Modular Housing.
New Overhead Three Phase Electrical Primary Service, Pole and Bank Installation

COMMENTS:

We appreciate the opportunity to provide the following proposal for the above referenced project.

MARABLE-PIRKLE, Inc. will furnish personnel and equipment to:
Install a new power pole and pole top assemblies to support the new transformer bank installation.
Re-frame existing 3 phase primary pole to accept new 3 phase pull-off.
Install approximately 200' of 3 phase #2 ACSR conductors.
Connect customer furnished and installed 3 phase secondary.

Pricing has been based on:

Digging in soil/dirt rock and/or hand digging to be addressed on an hourly basis.

Area to be accessible by trucks and trailer.

All material to be furnished by the city.

No metering installation in this pricing.

Installations to be performed by experienced personnel to industry standards for the proposed pricing of; \$32,490.00.

Price qualifications and clarifications:

Price firm for 30 days.

Price based on normal working hours during straight time.

Payment 30 day after invoice date. Past due invoices are subject to late fee charges.

**BEFORE JOB CAN PROCEED, WE MUST RECEIVE SIGNED & DATED ACCEPTANCE WITH
PURCHASE ORDER # AS WELL AS LOCATE #**

ACCEPTED BY:

DATE

PURCHASE ORDER #

Over and Under Contractors, Inc.

Post Office Box 53 Suwanee, Georgia 30024

Office (770) 682-9160 Fax (770) 682-1059 E-mail overunde@bellsouth.net

To: CITY OF OXFORD

ATTN: JODY REID

REF: EMORY OXFORD MODULAR HOUSING PROJECT

Over and Under to install one 50-3 wood pole. Build C7 and transformer bank. Then on old pole, move transformer bank down and add C7 below the C2. Pull in new primary between the pole. Then wire up the meter.

Over and Under to supply labor, equipment, and supervision necessary to complete project.

City of Oxford to supply all material necessary to complete project.

We will do this work for the lump sum of \$9,200.00

Thank you for the opportunity to quote this work

Sincerely

A handwritten signature in black ink, appearing to read "Jerry T. Blackwell Jr.", written over a light blue horizontal line.

Jerry T. Blackwell Jr.



6525 BEST FRIEND RD SUITE 100
NORCROSS, GA 30071

788 OXFORD

www.anixterpowersolutions.com

Phone: 404.691.2605
Fax: 770.798.1309

Quotation: **U00668032.00**

To: **CITY OF OXFORD
ELECTRIC DEPT.
110 WEST CLARK
OXFORD, GA 30054**

Issued Date: **Jun 30, 2021**

Expiration Date: **Jul 30, 2021**

Sales Contact: **Haley Page**

Attn:
Phone:
Fax: **7704268913**

(P)
(F)
haley.page@anixter.com

Item	CustLine	Product and Description	Quantity	Price	Unit	Extended
1		HDSO-47 CLAMP DE STRAIGHT BLTD .19"-.47" NO FTG STD PKG: 20 DEL: STOCK	6	10.250	EA	61.50
2		38UGGSA500C GUY STRAND 3/8 UG CL-A GALV 500' C STD PKG: 500 DEL: STOCK	100	0.500	FT	50.00
3		49011-010 CONDUIT PVC 2"X10'L SCH40 STD PKG: 1400 DEL: STOCK	50	2.210	FT	110.50
4		D-104-6 ANCH PISA 10" HEL 6000# 1-3/8"SQ HUB 3/4-1"ROD STD PKG: 4 DEL: STOCK	1	29.300	EA	29.30
5		HDB096G12242 XARM DE ASSY 8' FBRGLS 12"-HL 2-WIRE POS GRY STD PKG: 5	2		EA	No Quote
6		ARM-FT8HD	1		EA	No Quote
7		ZHP010-0000100 ARR DIST 10KV HD POLY 10KA W/BIRD CAP NO BRKT STD PKG: 128 DEL: STOCK	3	29.250	EA	87.75



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Item	CustLine	Product and Description	Quantity	Price	Unit	Extended
8		J9412 BOLT OVALEYE 5/8" X 12" STD PKG: 25 DEL: STOCK	6	3.100	EA	18.60
9		J8812 BOLT MACH 5/8"X12" STD PKG: 50 DEL: STOCK	11	1.450	EA	15.95
10		J8912 BOLT MACH 3/4"X12" STD PKG: 25 DEL: 6-8 WKS	2	3.150	EA	6.30
11		G3MA024818DDB BRKT C/O & ARR 18" 1.5"D 3-POS HDWR/SLOT IRON STD PKG: 10 DEL: 8 WKS	1	142.000	EA	142.00
12		7524A75G01 CT 200:5 CMV 10KVBL INDOOR OUTDOOR DEL: 8-12 WKS	3	124.000	EA	372.00
13		J1300 CLEVIS SECONDARY LESS INSULATOR 5/8"BLT STD PKG: 25 DEL: STOCK	3	6.050	EA	18.15
14		C1530A CLAMP AL HOT LN #6-397 STD PKG: 25 DEL: 2-3 WKS	3	14.250	EA	42.75
15		6M3-6 CLUSTER MT 1 BAND 3 POS 3-50KVA 6" SPACING DEL: 6-10 WKS	1	135.310	EA	135.31
16		X1NCNDLM11 CUTOUT STD 15KV 110BIL PORC PG R90 100A 16KA L STD PKG: 54 DEL: STOCK	3	61.000	EA	183.00
17		G380015 FM 8/9S 3PH METER	1		EA	No Quote



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Item	CustLine	Product and Description	Quantity	Price	Unit	Extended
18		STL13-1C373 13T 20A FW HCP PRE-WIRE- 10 POLE TEST SW-CLR CVR DEL: STOCK	1	225.000	EA	225.00
19		J1092 EYENUT OVAL 5/8" STD PKG: 100 DEL: 6-8 WEEKS	6	3.220	EA	19.32
20		EF5ISPCIR FUSE LINK KS 5 AMP STD PKG: 10 DEL: 4-5 WKS	3	3.000	EA	9.00
21		HSG-4504 GRIP DE SVC #2 6-7/1 7W 0.290-.325 RH ACSR/AL R STD PKG: 200 DEL: STOCK	2	0.840	EA	1.68
22		DE-S1107 GRIP GUY DE GALV 3/8" ORANGE STD PKG: 40 DEL: 2-3 WKS	8	2.510	EA	20.08
23		70380343 WILDLIFE GUARD SHEDLOCKBLK STD PKG: 150 DEL: STOCK	3	6.980	EA	20.94
24		PG-MS-3921 GUY GUARD W/ STRAP STD PKG: 25 DEL: STOCK	2	2.660	EA	5.32
25		5112-insulator Spool Insulator 2" Gray 11/16" Hole 53-1 DEL: STOCK	3	0.780	EA	2.34
26		5101 INSULATOR INSU SPOOL PORC 53-2 ANSI GRAY 3" STD PKG: 50 DEL: STOCK	3	0.710	EA	2.13



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Item	CustLine	Product and Description	Quantity	Price	Unit	Extended
27		DS-15M INSU DE SUSP 15KV SIL IRON END FITTINGS STD PKG: 18 DEL: 2-3 WKS	6	16.990	EA	101.94
28		GCC15-54R2 INSU GUY STRAIN FG 15KLB 54" CLEV-CLEV 2-ROLLERS STD PKG: 10 DEL: 2-3 WKS	2	21.850	EA	43.70
29		GSE-C1-TN CONNECTOR TRANSFORMER GROUND 10-#1 STD PKG: 50 DEL: STOCK	3	1.780	EA	5.34
30		252D272BCNA TRAN 25KVA 7200X14400 277/480 PT 2B CNV NT DEL: STOCK	3	1,050.000	EA	3,150.00
31		SPARROW885R WIRE 2AL 6/1STR ACSR 885# REEL BARE STD PKG: 884 DEL: STOCK	800	2.400	LB	1,920.00
32		J740Z PIN POLE TOP 20" 1" NYLN THREADS STD PKG: 15 DEL: STOCK	2	10.900	EA	21.80
33		J203Z PIN INSU XARM 1" NYL THREADS 5/8" DIAM STD PKG: 25 DEL: STOCK	2	5.450	EA	10.90
34		PEP-66-45 PLATE POLE EYE 3/4" PIN 3/4" MTG BOLTS STD PKG: 20 DEL: STOCK	2	7.330	EA	14.66
35		D-75-D ROD ANCH PISA 3/4"X7' DE ASSY STD PKG: 5 DEL: 12 WKS	1	25.950	EA	25.95



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Item	CustLine	Product and Description	Quantity	Price	Unit	Extended
36		J8754TP LAG SCREW W/TWIST DRV 1/2 IN X 4 IN STD PKG: 200 DEL: 12 WKS	7	0.960	EA	6.72
37		SC021 STIRRUP COMPRESS 2 - ACSR 2 CU BAIL STD PKG: 20 DEL: STOCK	3	12.150	EA	36.45
38		D6562A NUT ANCH TWIN EYE PISA 1" THRD STD PKG: 25 DEL: 2-3 WKS	1	12.660	EA	12.66
39		CPI-42100 RISER U-GUARD 2"X10' SCH40 BELLED STD PKG: 300 DEL: STOCK	50	1.500	FT	75.00
40		50'-3 CCA WOOD POLE 50'-2 CCA WOOD POLE CPN: WDPOLE50-2	1		EA	No Quote
41		6CUSOL5KVRISER250R WIRE 6 CU SOL 5KV 110M RISER 250' R STD PKG: 250 DEL: STOCK	30	0.650	FT	19.50
42		J113 WASHER SQ CURVED 3" FOR 5/8" BOLT STD PKG: 50 DEL: STOCK	2	1.250	EA	2.50
43		J1076 WASHER SQ 2-1/4 X 2-1/4 WITH 3/16" ID FOR 3/4 B STD PKG: 200 DEL: 8 WKS	2	0.600	EA	1.20
44		J1075 WASHER SQ 2-1/4"X3/16" FOR 5/8" BOLT STD PKG: 200 DEL: STOCK	19	0.600	EA	11.40

SECTION TOTAL: \$7,038.64

QUOTE TOTAL: **\$7,038.64**



6525 BEST FRIEND RD SUITE 100
NORCROSS, GA 30071

788 OXFORD

www.anixterpowersolutions.com

Phone: 404.691.2605
Fax: 770.798.1309

Quotation: U00668032.00

Special Notes

- 1) All items are In Stock unless otherwise noted.
- 2) All item pricing on this quote is valid for thirty days unless otherwise specified.
- 3) All applicable taxes apply.

BY ACCEPTING THIS QUOTE, YOU AGREE THAT THE ANIXTER TERMS AND CONDITIONS OF SALE PUBLISHED AT THE LINK BELOW ARE EXPRESSLY INCORPORATED INTO AND SHALL GOVERN THIS TRANSACTION.

<http://www.anixter.com/TERMSANDCONDITIONS>

Anixter Power Solutions offers the industry's most extensive and dynamic portfolio of products, services and solutions for the Public Power, Investor-owned Utilities, Construction and Industrial markets.

The impacts of COVID-19 cannot be reasonably determined at this time. This quote/proposal does not account for any potential adverse impacts COVID-19 may have on Anixter's performance or obligations herein. In the event of any delays or adverse impacts, Anixter reserves the right for an equitable adjustment of the delivery schedule and prices herein to offset the effects of COVID-19 delays, without fault or penalty of any kind.

City of Oxford
Invoices >=\$1,000
Paid in June 2021

VENDOR	DESCRIPTION	AMOUNT
RECURRING CHARGES		
City of Oxford Utilities	April-May service	1,795.22
Newton County Board of Commissioners	Water Purchase May 2021; Invoice #2837	16,024.00
Newton County Water & Sewerage Authority	Sewer Treatment Fees, 4/29/2021 – 5/27/2021	6,851.66
Georgia Municipal Association	GMEBS Life and Health Insurance Billing for July 2021; Invoice #312227	12,009.24
Georgia Municipal Association	GMEBS Retirement Trust Fund Employer Contributions June 2021	5,681.33
Georgia Municipal Association	2020 Audited Annual Premium Workers' Compensation Self-Insurance Fund	3,338.00
Georgia Environmental Finance Authority (GEFA)	Monthly Payment on Loan 2016L06WQ June 2021	4,556.05
Georgia Superior Court Clerks' Cooperative Authority	Court Collections for May 2021	1,020.99
Southeastern Power Administration (SPA)	SEPA Energy Cost (May 2021) Inv. #B-21-1995	2,827.14
Municipal Electric Authority of Georgia (MEAG)	Monthly Electric Purchases for May 2021	94,093.78
Electric Cities of Georgia	Consulting and planning services for June 2021	4,917.00
Northeast Georgia Regional Commission	CDBG Grant Application 2021	1,500.00
Northeast Georgia Regional Commission	FY 2022 Per Capita Dues	2,347.00
IRS	Federal Payroll Taxes, June 2021	13,949.51
Courtware Solutions	Traffic citation case management monthly service – May 2021	1,088.22
Phoenix Personnel, LLC	Maintenance temporary workers, weeks ending 5/16/2021, 5/23/2021, 5/30/2021, 6/13/2021, 6/20/2021 and 6/27/2021	6,664.70
Bureau Veritas	Building code administration/permits April 2021, Inv. # 1585919	2,618.25
Latham Home Sanitation	Commercial Waste Removal Services May 2021	7,361.18
VC3, Inc. (formerly Sophicity)	June charges for software and hardware support; invoice #62248	2,057.31

VENDOR	DESCRIPTION	AMOUNT
PURCHASES/CONTRACT LABOR		
Steven A. Hathorn, P.C.	Quarterly Municipal Judge services April – June 2021	1,250.00
Treadwell, Tamplin & Co.	Final billing for audit services FY 2020 (total \$24,000)	6,000.00
C. David Strickland, P.C.	May 2020 professional legal services	1,455.00
Burford's Tree, LLC	FY 2021 powerline tree trimming, weeks ending 6/5/2021, 6/12/2021	9,104.00
Consolidated Pipe & Supply	Materials for water tank valve replacement – in Capital Budget for FY 2021 – approved to proceed in January 2021 Work Session	24,728.51
HCS Services	Labor for water tank valve replacement (see notes above)	9,850.00
HCS Services	Water tap install – Moore Street; P.O. #14056	1,750.00
Pi-Jon, Inc.	Gasoline purchases for City vehicles; Inv. # A-14880 and A-15173	4,994.24
Sensus	Twelve water meters, Inv. #ZA21009921	1,503.24
Mason Exteriors	Roof Repairs on Whatcoat Street building	3,025.00
Oxford Historical Cemetery Foundation, Inc.	Eight adult interment spaces sold	4,000.00
Scarborough Tree, Inc.	Emergency – tree down on Asbury Street	2,400.00
Over and Under General Contractors	Emergency Repairs – broken pole on W. Marshall St.	2,730.64
Keck & Wood	Engineering Services for North Emory Street Sidewalks – Surveying Phase – approved in 4/5/2021 Council Meeting	13,500.00