

**OXFORD MAYOR AND COUNCIL
REGULAR SESSION
MONDAY, APRIL 1, 2013 – 7:00 P.M.
CITY HALL
A G E N D A**

1. Call to Order, Mayor Jerry D. Roseberry
2. Invocation
3. Pledge of Allegiance
4. Motion to accept the Agenda for the April 1, 2013 Mayor and Council Meeting
5. Honorary Councilmember – Mr. Frank Peay is the Honorary Councilmember for April. He was appointed by Terry Smith.
6. Motion to approve the Minutes of the regular meeting of March 4, 2013.
7. Motion to accept the Minutes of the February 12, 2013 Planning Commission Meeting
8. Planning Commission Recommendations/Petitions
9. Citizen Concerns
10. Committee Reports
11. Invoice Approval
12. Adjourn

COMMITTEE REPORTS

1. JERRY D. ROSEBERRY, MAYOR

- a. **Council Committees** – We have the second reading of an [ordinance](#) to amend how our council committees function.
- b. **Short Term Work Program** – [Resolution](#) of adoption of the approved [Short Term Work Program](#) for 2013 – 2018. This is part of the comprehensive planning process required by the state Department of Community Affairs.
- c. **Oxford's 175th Birthday**

2. DAVID STRICKLAND, CITY ATTORNEY

3. BOB SCHWARTZ, CITY MANAGER

4. GEORGE R. HOLT, FINANCE/OVERSIGHT/PERSONNEL

- a. **Motion for Loan Repayment** – A motion to authorize early payment in full of three existing [loans](#): the Water & Sewer loan from the Newton County Water and Sewer Authority with a payoff of \$179,305.00; the Electric Department loan from BB&T with a payoff of \$241,431.20; and the General Fund loan from BB&T with a payoff of \$431,801.24. The total interest savings for fully paying all three loans in April is \$100,675.29.

5. DAVID EADY, PLANNING/ZONING/STORMWATER

- a. **Signs in the public right-of-way** – We have the second reading of an [ordinance](#) to amend the zoning ordinance to add signs in the public right-of-way to the list of non-confirming signs that may be approved by the Planning Commission.
- b. **Amendment of Oxford College Future Development Plan** – At its February 12th meeting the Planning Commission recommended that City Council accept the changes to the Future Development Plan. We have attached the [new map](#), a summary of the [building changes](#), and a summary of the [other changes](#). Section 40-410-6 (4) of the zoning ordinance states: *“Proposed amendments shall be reviewed by the Planning Commission and forwarded to the City Council for acceptance. . . .”*

6. LYN PACE, CEMETERY/PUBLIC SAFETY

7. FRANK J. DAVIS, STREETS/SIDEWALKS/SOLID WASTE

8. TERRY A. SMITH, UTILITIES/PUBLIC WORKS

9. JAMES H. WINDHAM, BUILDINGS & GROUNDS/PARKS/TREES

- a. Second reading of an [Ordinance](#) to prohibit any tobacco use in city parks, recreation facilities, or multi-use trail corridors.
- b. Second reading of an [Ordinance](#) to provide a penalty for the no-smoking ordinance and all other regulations contained in Article V of the city code.

INVOICES OVER \$1,000.00
Routine Monthly Bills Paid

VENDOR	DESCRIPTION	AMOUNT
BB&T	Loan Pmt. /Community Center/City Hall (Mar)	6,146.25
GMEBS Retirement Trust	Employees Retirement Fund for (Mar)	6,167.50
GSCCCA	Municipal Court Consolidated State Funds	1,004.51
Humana	Employees Health Insurance (April)	6,624.15
Latham Home Sanitation	Waste & Recycle removal (Feb)	5,303.74
NC BOC/Cornish Creek	Water Purchase for (Feb)	15,316.00
NC Water & Sewer	Plant Operation & Maintenance (Feb)	6,758.33
Sophicity	Monthly Technical Services for (Mar)	1,280.00
Southeastern Power Admin	SEPA Energy Cost (Mar)	3,124.68
<u>PURCHASES/CONTRACT LABOR</u>		
Associated Staffing	Temp service 3/11-3/15	1,165.46
Strickland & Strickland	Legal/Professional (Feb)	2,400.25
Bank Card Center	Various Classes/Education & Training (Jody, Electric Cities/Scottie, Stormwater, Jody, GRW)	1,484.69
Treadwell, Tamplin	Professional Services	1,000.00
Woco Pep Oil Co.	Gas/Diesel	4,622.17
<u>APPROVED CONTRACTS</u>		
Carter & Sloope	Engineering Water System Emory/Asbury Nov-Feb	9,147.10
D+E=Design + Environment	Professional Design George & Whatcoat St.	1,123.95
Kinnett Enterprises, LLC	Draw 3 of Phase 3 Renovation CH/FD Invoice 2/27	10,000.00
Kinnett Enterprises, LLC	Renovation City Hall/Fire Dept. Invoice 3/12	20,000.00
Newton County Tomorrow	UGA Design Concepts Plan previously approved	3,500.00
Townsend Tree Service	Electric Line Tree Clearing, Feb 23, 2013	4,032.40

Motion to approve invoices.

Motion to adjourn.