



**DRAFT MINUTES OF THE OXFORD MAYOR AND COUNCIL MEETING**  
**REGULAR SESSION**  
**MONDAY, August 7, 2017 – 7:00 P.M.**  
**CITY HALL**  
**DRAFT**

**MEMBERS PRESENT:** Jerry D. Roseberry, Mayor; and Councilmembers: George Holt; Melvin Baker; Jim Windham; David Eady; Mike Ready and Sarah Davis.

**OTHERS PRESENT:** Matt Pepper, Assistant City Manager; David Strickland, City Attorney; Dave Harvey, Chief ; Lauran Willis, City Clerk; Jody Reid, Utility Superintendent; Hoyt & LaTrelle Oliver, Kendra Mayfield, Darryl Welch, Peggy Madden, Judy Greer, Patsy Burke, Norma Jones, Georgette Izen, Tim McGaffney, Lisa Dorward, Jeff Wearing, Mary Carter, Cheryl Ready.

The meeting was called to order by the Hon. Jerry D. Roseberry, Mayor  
Invocation: Hoyt Oliver / Pledge of Allegiance:

**Motion made by Ready, seconded by Davis to accept the Agenda for August 7, 2017 Mayor and Council Regular Meeting. Motion passed 7/0.**

**Honorary Councilmember**

Mayor Roseberry appointed Cathy Wooten with Oxford College as honorary councilmember for August. Because of her travels she attended the June work session however, was unable to attend the August meeting.

**Consent Agenda**

- a. Motion to approve the Minutes of the Regular Meeting of July 10, 2017.
- b. Motion to approve the Minutes of the Work Session July 17, 2017.
- c. Motion to accept the Minutes of the Planning Commission for May 9, 2017.

Majority vote passed 7/0.

**PLANNING COMMISSION RECOMMENDATIONS/PETITIONS**

None.

**CITIZENS COMMENTS/CONCERNS**

LaTrelle Oliver of 312 W. Clark Street offered her invitation to The Georgia Trust for Historic Preservation Fall Ramble in Savannah to anyone interested in attending. Mrs. Oliver also expressed her concern regarding the George Street Trail project.

Mary Carter of 220 E. Clark Street expressed that she is not in favor of the E. Clark Street expansion project.

Lisa Dorward of 1008 Emory Street expressed that she is not in favor of the E. Clark Street expansion project.

**MAYOR’S REPORT**

Roseberry read the statistics from the Police Department’s monthly report.

Roseberry announced Oxford will participate in The Georgia Trust for Historic Preservation planning for fall 2018. Roseberry announced the sewer project will be the topic for discussion at the August 21 work session.

Councilmember Baker reported on the status of the Historic Preservation ad hoc committee.

**East Clark Street Extension**

**Motion by Windham, seconded by Ready, to accept proposal from HCS Construction in the amount of \$281,000. Motion passed 7/0.**

**Motion by Windham, seconded by Ready to approved the materials for the project from Gresco Utility Supply for \$18,843.66. Motion passed 7/0**

**Motion by Windham, seconded by Baker to accept the proposal from Over and Under Construction for the electrical work for the East Clark Street project. Motion passed 7/0.**

**George Street Trail Extension**

**Motion by Eady, seconded by Windham to accept the bid from HCS Construction in the amount of \$187,500 for the George Street Trail extension. Motion passed 7/0.**

**MEAG Power Purchase Agreement**

**Motion by Ready, seconded by Windham to approve Mayor to authorize MEAG to do negotiations. Motion passed 7/0.**

**Qualifying**

City Clerk Lauran Willis announced Qualifying will begin August 21-24 from 8:30 to 4:30 at City Hall for Council Post 4, 5, and 6.

**Invoice Approval**

**Motion made by Baker, seconded by Holt to approve invoices. Motion passed 7/0.**

**INVOICES OVER \$1,000.00**

VENDOR	DESCRIPTION	AMOUNT
<b>MONTHLY</b>		
<b>City Oxford Utilities</b>	City Hall/Maintenance Facility/Old Church/Pump Station on Richardson Utilities for (June)	1,101.25
<b>Georgia Municipal Association</b>	Employee Retirement Contributions (July)	6,279.16
<b>BCBS</b>	Health Insurance (August)	12,382.70
<b>City of Covington</b>	Quarterly Sewer Charges	11,310.00
<b>Latham Home Sanitation Co. Inc.</b>	Monthly curbside service for June	5,636.10
<b>Newton County BOC</b>	Water Purchase Cornish Creek Water Fund for June	15,834.00
<b>Newton County Water &amp; Sewer</b>	Monthly Sewer charges 06/29/2017–07/28/2017	6,768.30
<b>Newton County BOC</b>	Landfill Fees for June	1,348.20
<b>Sophicity</b>	IT in a Box (August) Invoice 8802	1,752.60

<b>Southeastern Power Admin.</b>	SEPA energy cost (June)	3,256.81
<b>PURCHASES/CONTRACT LABOR</b>		
<b>ACS Inc.</b>	Remove & replace Mitsubishi system in mechanical room. Outdoor condenser & indoor wall unit + labor.	2,300.00
<b>Phoenix Staffing</b>	Temp services from week ending 6/25/2017 (2 temps)	1,008.00
<b>Georgia DNR</b>	Annual Drinking Water Fees	3,900.00
<b>Gresco</b>	Electrical supplies, switches, lighting arrestors, etc.	1,062.00
<b>David Strickland P.C.</b>	Professional Services As of August 1, 2017	2,193.02
<b>Junk Removal by Marines</b>	Demolition of deck, fence & playground at 107 W. Clark	1,500.00
<b>Irby Electrical Distributor</b>	Electric Supplies	3,822.61
<b>MasterCard Services</b>	Judge's Municipal Law training, Honorary Council lunch, items for Bob's retirement reception + other.	1,381.94
<b>Nationwide Safes</b>	Fire/Burglary Safe for Clerk Office	1,448.00
<b>Ready Rent-All, Inc.</b>	Chipper rental for 174hours	2,200.00
<b>APPROVED CONTRACTS</b>		
<b>Enviroprobe, LLC</b>	Asbestos abatement & demolition of 106 W. Watson + additional concrete slab and structure	19,750.00
<b>Jordan Engineering</b>	Communication & coordination for bid solicitation, Prep, pre-bid meeting, place stakes at Wentworth/N. Emory right-of-way, Analysis of sewer service to grassy lot at W. Clark and N. Emory St.	1,917.50
<b>Marable-Pirkle, Inc.</b>	50% Completed on Electrical System upgrade and Pole replacement. Labor & Equipment and Material	73,560.00

**Executive Session**

**Motion by Windham, seconded by Eady to leave Regular Session and go into Executive at 7:30 pm.**

Attorney Strickland gave update on Real Estate matters.

**Motion by Windham, seconded by Ready to leave Executive Session and adjourn at 7:38 pm.**

Respectfully Submitted;

Lauran Willis, CMC/FOA  
City Clerk