

**OFFICIAL MINUTES OF THE OXFORD MAYOR AND COUNCIL MEETING
REGULAR MEETING
MONDAY, JUNE 2, 2014 – 7:00 P.M.
CITY HALL**

**MEMBERS PRESENT: JERRY D. ROSEBERRY, MAYOR; COUNCILMEMBERS: JIM WINDHAM; TERRY SMITH;
SARAH DAVIS; GEORGE HOLT; DAVID EADY; COUNCILMEMBER: LYN PACE WAS OUT OF TOWN**

**OTHERS PRESENT: Bob Schwartz, City Manager; Lauran Willis, City Clerk; Dave Harvey, Police Chief; Jody Reid,
Utility Superintendent; David Strickland, City Attorney; Hoyt Oliver, LaTrelle Oliver, Vivian Harris, Neil Penn,
Carol Penn, Gwen Green, Georgette Izen, Patsy Burke, Kendra Mayfield, Mike Ready, Cheryl Ready**

The meeting was called to order by the Hon. Jerry D. Roseberry, Mayor and the invocation given by Hoyt Oliver.

Pledge of allegiance

A motion was made by Eady, seconded by Smith to accept the Agenda for the June 2, 2014 Mayor and Council meeting. The vote was 6 in favor and 0 opposed, motion is approved. Attachment A

Mayor Roseberry announced Ms. Georgette Izen as Honorary Councilmember for June, 2014 as appointed by Councilmember David Eady and presented her with a Proclamation as appreciation for her participation.
Attachment B

A motion was made by Holt, seconded by Davis for the approval of the Minutes of the May 5, 2014 Regular Meeting. The vote was 6 in favor and 0 opposed, motion is approved. Attachment C

A motion was made by Eady, seconded by Smith to accept the Minutes of the May 13, 2014 Planning Commission. The vote was 6 in favor and 0 opposed, motion is approved. Attachment D

PLANNING COMMISSION RECOMMENDATIONS/PETITIONS

None

CITIZENS COMMENTS/CONCERNS

None

SALARY PROPOSALS

City Manager Bob Schwartz recommended a merit increase of 5% for the two appointed positions held by City Clerk Lauran Willis and Police Chief Dave Harvey.

A motion was made by Holt, seconded by Windham for the approval of a 5% merit increase for City Clerk Lauran Willis and 5% merit increase for Police Chief Dave Harvey. The vote was 6 in favor and 0 opposed, motion is approved.

ANNUAL BUDGET FY2015:

City Manager Bob Schwartz recommended a Resolution to adopt the annual city budget for FY2015, including the operating budget and the capital budget.

A motion was made by Windham, seconded by Smith to accept the Resolution to adopt an annual balanced budget in accordance with Chapter 81, Title 36 of the official code of Georgia annotated. The vote was 6 in favor and 0 opposed, motion is approved. Attachment E

CITY ARBORIST

City Manager Bob Schwartz recommended approval of an Independent Contractor Agreement for Beryl Budd to serve as city arborist for the remainder of FY2014. After discussion and agreement on the content in item 1, paragraph (2) and item 1 (a) relating to purchase orders:

A motion was made by Windham, seconded by Eady to approve the Independent Contractor Agreement for Beryl Budd to serve as city arborist for the remainder of FY2014. The vote was 6 in favor and 0 opposed, motion is approved. Attachment F

INTERGOVERNMENTAL AGREEMENT

City Manager Bob Schwartz presented a copy of the intergovernmental agreement with Newton County allowing the city to work with the county to pave Moore Street and Soule Street as well as a breakdown of the cost. After explaining the projected available funds and the cost from Newton County,

A motion was made by Windham, seconded by Holt to accept the intergovernmental agreement between Newton County and The City of Oxford regarding improvements to Moore and West Soule Streets at the cost of \$79,320.00. The vote was 6 in favor and 0 opposed, motion is approved. Attachment G

OXFORD COLLEGE FUTURE DEVELOPMENT PLAN

City Manager Bob Schwartz presented the recommendation of the May 13 meeting of the Planning Commission for approval by City Council to accept the Amendments of the Oxford College Future Development Plan as it relates to the construction of a 5740 square foot basketball half court, numbered parking spaces at Lot c – Branham East Café Loop, Lot e – Tarbutton Lot, Lot I – Williams Gymnasium Lot, vehicular and pedestrian circulation.

A motion was made by Smith, seconded by Holt to accept the Amendments of the Oxford College Future Development Plan as recommend from the May 13, 2014 meeting of the Planning Commission. The vote was 6 in favor and 0 opposed, motion is approved. Attachment H

JULY 4TH PARADE MARSHAL

Mayor Roseberry announced a selection needs to be made for the July 4th Parade Marshal as Dean Bowen will be out of town and requests his name be removed from the nominations.

A motion was made by Eady, seconded by Holt to nominate Judy Greer with the designation as Citizen of the Year. The vote was 1 in favor (David Eady) and 5 opposed, motion failed.

After discussion regarding the designation being Citizen of the Year rather than Parade Marshal.

A motion was made by Windham, seconded by Smith to nominate Judy Greer as Parade Marshal for the 2014. The vote was 6 in favor and 0 opposed, motion is approved.

INVOICES OVER \$1,000.00

Routine Monthly Bills Paid

VENDOR	DESCRIPTION	AMOUNT
GMA	GIRMA Property & Liability Insurance	54,414.00
GMA	GMEBS Retirement Fund (May)	6,342.83
Humana	Employees Health Insurance (June)	6,819.57
Newton County BOC	Cornish Creek Meter Maintenance (April 2014)	13,914.00
Sophicity	IT in a Box (May)	1,418.32
Southeastern Power Admin	SEPA Energy Cost (April Billing Period)	3,363.62
<u>PURCHASES/CONTRACT LABOR</u>		
Consolidated	Water/Sewer Supplies Heavy Duty Hose W/Cuffs	1,225.00
Consolidated Copier	Konica Copier/Parts/Labor/Supplies/Copier Fees	1,317.67
Display Sales	Banner Brackets/Bands/Hardware	2,017.00
Gresco Utility Supply	Southern Pine Utility Poles (8)	2,272.00
Gresco Utility Supply	Various Electrical Supplies	1,706.00
HD Supply	Electrical Supplies for College Project	10,908.50
Newton County Tomorrow	Leadership Collaborative FY2014	5,000.00
Newton County Tomorrow	Baseline Ordinance July 2013 – March 2014	4,500.00
Scarborough Tree Service	Removal & Clean up tree on Walking Trail behind Oliver's	2,400.00
Sensus Metering Systems	2" Water Meter & 10 Registers	1,344.24
<u>APPROVED CONTRACTS</u>		
Anderson Grading	Water Improvement Asbury & Emory Street	126,558.26
Premier Tree & Shrub Care	Grounds Maintenance 4/8/2014 – 4/28/2014	2,677.00

A motion was made by Smith, seconded by Holt for the approval of the invoices. The vote was 6 in favor and 0 opposed, motion is approved.

Mayor Roseberry announced council will enter an executive session at such time there will be no further business. The regular session was adjourned at 7:53 pm.

Respectfully submitted,

Lauran Willis
City Clerk