

**OFFICIAL MINUTES OF THE OXFORD MAYOR AND COUNCIL MEETING
WORK SESSION
MONDAY, MAY 19, 2014– 6:00 P.M.
CITY HALL**

MEMBERS PRESENT: JERRY D. ROSEBERRY, MAYOR; COUNCILMEMBERS: JIM WINDHAM; TERRY SMITH; SARAH DAVIS; GEORGE HOLT; DAVID EADY

OTHERS PRESENT: Bob Schwartz, City Manager; Lauran Willis, City Clerk; Dave Harvey, Police Chief; Jody Reid, Utility Superintendent; Vivian Harris, Mike Ready, Hoyt Oliver, LaTrelle Oliver, Kendra Mayfield from Emory College.

The meeting was called to order by the Honorable Jerry D. Roseberry, Mayor

Honorary Councilmember

Mayor Roseberry announced Councilmember Eady has appointed Ms. Georgette Izen as the honorary councilmember for June. She will attend the June 2, 2014 meeting.

Parade Marshall

Mayor Roseberry gave a response to an email from councilmember David Eady regarding last year's Parade Marshall. In June of last year council agreed to make Dean Bowen Parade Marshall. Because the parade was canceled due to the stormy weather it was never voted on. It was presumably understood but never voted on that he would be given a rain check there was no official vote taken. As everyone is aware we have the 175 Birthday Committee. As part of that committee we have a designated Parade Committee who is in charge of planning and organizing the parade. At the last meeting on May 14 the parade committee expressed that we are going to let Dean Bowen be the Parade Marshall. We asked Dean Bowen if he would be in town and he said he would and he didn't see any problem with accepting the nomination. To go through the formal process we will vote on it in June. This was a very unusual situation with the parade being canceled last year and having the Parade Committee this year. If anyone wants to nominate someone else they can do so at the June meeting and I'm sure Dean Bowen will step aside.

Citizens Concerns and Comments

LaTrelle Oliver expressed its wonderful to have such a professional presentation of the budget so clear and it's very educational.

FY2015 Annual Budget and Capital Improvement Plan

City Manager Bob Schwartz presented an updated draft of the budget based on the Friday, May 16 meeting of the *ad hoc* budget committee. Since this item was covered in the Public Hearing there was no further discussion.

City arborist

City Manager Bob Schwartz – We have enclosed a contract for Beryl Budd to serve as city arborist for the remainder of 2014. He will replace Ms. Connie Head who has resigned. Beryl Budd has agreed to serve as the city arborist.

Councilmember David Eady asked if Beryl Budd is a licensed arborist. Mike Ready stated he was certified as an arborist for twenty plus years.

Councilmember Jim Windham asked if there is any kind of package time with this contract or will it be as needed. Bob Schwartz stated it will be only upon request as needed.

David Eady asked where this fits in the budget and if there is a cap on the cost. Bob Schwartz stated there are two places in the budget where arborist is mentioned and each one has a cap on it. David said he is referring to an explanation in the contract that the cost is not to exceed a certain amount. Bob said we could be he thought the purchase order would give stronger control as long as we stay in the cap amounts.

Mayor Roseberry stated this will be on the June 2nd meeting for a vote.

Intergovernmental agreement

City Manager Bob Schwartz explained this continues the story of the surfacing of Moore Street and Soule Street. The mayor contacted the county chairman he said before we do anything we need an intergovernmental agreement. We have enclosed a copy of the intergovernmental agreement with Newton County so we can work with the county to pave Moore Street and Soule Street. This will be on the agenda for the June 2 meeting with the final amount included. Jody had a meeting with Tom Garrett with the county. Tom is sending an additional engineer with the county (Tom Cheetum) to do a further estimate. They can do the deep patching on Moore Street. We will have the estimate on this before you vote on it at the June 2 meeting.

Oxford College future development plan

Mayor Roseberry introduced Kendra Mayfield who will be replacing Margaret Dugan as liaison to the city for Oxford College.

City Manager Bob Schwartz stated the planning commission has reviewed and recommends approval by City Council of amendments to the Oxford College future development plan.

The Amendments reference the following.

1. The construction of a 5740 square foot basketball half court.
 2. Parking spaces at Lot c – Branham East Café’ Loop, Lot 3 – Tarbutton Lot, Lot 1 – Williams Gymnasium and parking lots are being planned to the north and west of the Facilities Maintenance barn.
 3. Vehicular and pedestrian circulation along city streets and public spaces.
- This includes the Williams Gymnasium parking lot which will become one way and a pedestrian sidewalk to connect the east side of Williams Gymnasium parking lot to Haygood Street across from Murdy Hall. Attachment

Safety manual

City Clerk Lauran Willis presented a draft safety manual for the City of Oxford. This is a prerequisite for a safety grants from GMA as well as to improve the safety of our employees. Lauran asked council to review the manual and refer any questions or concerns for future discussion at the June work session and a vote at the July meeting.

Master Plan Committee

Mayor Roseberry asked for individual council members who may be interested in serving on a committee or subcommittee to develop a master plan for the city as suggested by the recent report

from The Center. David Eady announced he would be interested in serving providing the meeting times are conducive for those who work. Mayor Roseberry said the meetings can be set at a time that will meet everyone's schedule and that citizens are invited to attend. Davie Eady recommended members of the Planning Committee and the Trees, Parks and Recreation be involved.

New Business

Poop Ordinance – Jim Windham expressed concern regarding the need for an ordinance which addresses a pet owners and poop. It was expressed there should be an ordinance to enforce the pet owners to collect the pet poop and have receptacles for proper disposal. It was requested the City Manager research this in reference how other cities handle this situation and bring it back to council for further discussion.

There being no further business the meeting was adjourned at 7:05pm at which time Mayor Roseberry dismissed the work session and announced Council will enter into an Executive Session to discuss personnel matters.

Respectfully Submitted,

Lauran Willis, CMC
City Clerk