



**OFFICIAL MINUTES OF THE OXFORD MAYOR AND COUNCIL MEETING
REGULAR SESSION
MONDAY, August 1, 2016 – 7:00 P.M.
CITY HALL**

SUMMARY

MEMBERS PRESENT: JERRY D. ROSEBERRY, MAYOR; COUNCILMEMBERS: JIM WINDHAM; SARAH DAVIS; GEORGE HOLT; DAVID EADY; MELVIN BAKER; MIKE READY.

OTHERS PRESENT: Bob Schwartz, City Manager; Dave Harvey, Police Chief; David Strickland, City Attorney; Lauran Willis, City Clerk; Jody Reid, Utility Superintendent; Hoyt and LaTrelle Oliver, Judy Greer, Jeff Wearing, John Burson, Josh Roberts, Genevieve Antoine, Kendra Mayfield, Todd Cain.

The meeting was called to order by the Hon. Jerry D. Roseberry, Mayor and the invocation given by Hoyt Oliver.

Pledge of Allegiance:

A motion was made by Davis, seconded by Ready to accept the Agenda for the August 1, 2016. The motion was approved 7/0.

Mayor Roseberry announced Robert Aiken as the Honorary Councilmember for August and presented him with a proclamation as appreciation for his participation.

A motion was made by Ready, seconded by Baker to approve the Minutes of the July 11, 2016 Regular meeting. The motion was approved 7/0.

A motion was made by Holt, seconded by Windham to approve the Minutes of the July 18, 2016 Work Session. The motion was approved 7/0.

PLANNING COMMISSION RECOMMENDATIONS/PETITIONS

There were no new recommendations from the planning commission.

CITIZENS COMMENTS/CONCERNS

None

Mayor's Report

Mayor Roseberry announced that according to recent report, Oxford is remains the Safest City in the State of Georgia.

Purchase of Police Vehicle

City Manager Bob Schwartz said that the FY2017 budget includes \$24,000 for the purchase of a replacement patrol vehicle. We are requesting Council approval of a purchase order for \$23,727 to Allen Vigil Ford on the state contract.

A motion was made by Ready, seconded by Davis for the approval of a purchase order for \$23,727 to Allen Vigil Ford for the purchase of a replacement patrol vehicle. The motion was approved 7/0.

Speed limit on E. Soule Street

City Manager Bob Schwartz said in order to receive state DOT permission to use radar on E. Soule, we are recommending the speed limit on E. Soule be increased from 25 mph to 30 mph. **Schwartz presented an ordinance it received the first reading.**

Misuse of the 911 System

City Manager Bob Schwartz said that recently we have had some problems with people abusing the 911 system. City attorney David Strickland called attention to the O.C.G.A. § 16-11-29.2 which covers this problem. **Since the issues Chief Harvey is having do not suit this code, Mayor Roseberry asked attorney Strickland to research the possibility of an ordinance under code sections for false alarms. This will be brought to the next meeting for further discussion.**

Write-Off of Uncollectible Debt

City Clerk Luran Willis presented council with the breakdown of the FY2016 budgeted figures for bad debt. The budgeted amount for water is \$6,000, electric \$14,000 and sanitation \$2,800 with a request to write-off the budgeted amount of \$22,800. Willis said she is researching with GMA other resources who specialize in revenue recovery for debt collections and will have an update at the August work session.

A motion was made by Windham, seconded by Holt to approve o write-off the budgeted amount of \$22,800 for FY2016. The motion was approved 7/0.

Demolition of buildings on E. Clark Street

City Manager Bob Schwartz presented two bids for the demolishing and abatement of the two buildings on East Clark Street. Schwartz said based on the two bids he is recommending Council approve a purchase order for the low bidder Ace/Kimble Services, Inc. for \$13,750.

A motion was made by Windham, seconded by Baker to approve the purchase order to the low bidder Ace/Kimble Services to demolish and abate the two buildings on East Clark Street. The motion was approved 7/0.

Invoice Approval

INVOICES OVER \$1,000.00

VENDOR	DESCRIPTION	AMOUNT
City Oxford Utilities	City Hall/Maintenance Facility/Old Church/Pump Station on Richardson Utilities for (July)	2,061.47
City of Covington	Sewer charges for 3/31/16 – to – 6/30/16	11,274.00
GMEBS Retirement	Employee Retirement Fund (August)	6,527.91
Humana	Health Insurance (August)	7,702.02
Latham Home Sanitation	Monthly waste removal services (July)	5,636.10
Sophicity	IT in a Box (July)	1,701.68
Southeastern Power Administration	SEPA energy cost	3,091.75
PURCHASES/CONTRACT LABOR		
Consolidated Monthly Report	Municipal Court State of GA Funds & Fees	1,393.89
Courtware Solutions, Inc.	Monthly licensing, support and maintenance	1,242.00
David Strickland, P.C.	Professional Services	1,719.83
Florida Transformer	Cost for 2 Transformers	1,026.00
GA Department of Natural Resources	Annual Drinking Water Contract 7/1/16 – 6/30/17	3,900.00
Irby Electrical Distributor	1 Type 9 and 2 Type 11 Dead front air insulated Pad mounted switchgear with fuse storage, fuse unite and end fittings for underground service at Emory	50,855.00
Irby Electrical Distributor	Supplies for underground project at Emory	1,175.00
Irby Electrical Distributor	Materials for underground project for Emory	32,326.58
Irby Electrical Distributor	Transformer, cabinet base /Pad mount/Power Pack Assembly for underground service at Emory.	8,173.00
Woco Pep Oil	Fuel for city vehicles and equipment	2,220.24
APPROVED CONTRACTS		
Enviroprobe, LLC	Demolition and disposal residential house & site work	9,500.00
Jordan Engineering	Research, sewer route mapping/Platting and r/w corner point, set r/w pins, research, calculations and platting, project overview and summary report	9,415.00
Jordan Engineering	Geotechnical Investigation of boardwalk and bridge area of George Street Park trail project	2,380.00
Marable-Pirkle, Inc.	Underground Project for Oxford College	17,829.92
Marable-Pirkle, Inc.	Install 27 long sweep 90 degree PVC transition elbows	1,100.00

After review and questions:

A motion was made by Holt, seconded by Eady to approve payment of the invoices. The motion was approved 7/0.

A motion was made by Windham, seconded by Ready to adjourn the meeting at 7:38 PM. The motion was approved 7/0.

Respectfully submitted,

Lauran S. Willis, CMC/FOA
City Clerk