

# **DOWNTOWN DEVELOPMENT AUTHORITY OF THE CITY OF OXFORD**

Minutes – August 23, 2017

**MEMBERS:** Mr. Mark McGiboney, Chair; Ms. Loren Roberts, Vice-Chair; Dr. Melvin Baker, Mr. Brian Barnard, Mr. Jonathan Eady, Ms. Kendra Mayfield, and Ms. Martha Molyneux.

**STAFF:** Matthew Pepper, assistant city manager and DDA secretary/treasurer.

**GUESTS:** There were no guests.

**OPENING:** Mr. McGiboney called the meeting to order at 7:03 PM.

**APPROVAL OF MINUTES:** Upon motion of Dr. Baker, seconded by Mr. Eady, the minutes for the meeting on June 28, 2017 were approved as presented. The vote was 7 – 0.

**INTERGOVERNMENTAL AGREEMENT WITH THE CITY:** The DDA discussed simultaneously developing the plots to the south and east of Orna Villa (1008 Emory Street). By developing both plots together, the DDA may be able to place restrictive covenants on the new development. The DDA also discussed the value of putting a development plan in place for the two plots before building out the infrastructure (e.g. – the E. Clark Street Extension project). The DDA will talk with the Mayor and Council regarding these issues, as it will affect the intergovernmental agreement between the two parties. Lastly, it was decided that the DDA will hire a master planner to provide them with a development plan.

**DDA ASSIGNMENTS:** Before the next meeting, the DDA will complete the following assignments:

- Mr. McGiboney will speak with Mayor Roseberry about developing the two plots together, and possibly changing the curve of the current E. Clark project to a 90° left turn to accommodate for future development.
- Mr. McGiboney will invite Frank Turner, Jr. to the next meeting to discuss implementing restrictive covenants on the individual properties.
- Ms. Roberts will contact Stacey Jones, the Associate Director of Governmental Training, Education, and Development at the Carl Vinson Institute of Government, to inquire about possible recommendations for a master planner for the property. Mr. Pepper will contact Monica Callahan, the Planning Director for the City of Madison, to gather the same information.
- Mr. Pepper will send copies of Randy Vinson’s site plans to the DDA.
- The DDA will develop some broad ideas for aesthetics and design for the two plots.

**ADJOURNMENT:** Mr. McGiboney adjourned the meeting at 7:52 PM.

Approved by:

Matthew Pepper, Secretary/Treasurer