

**OFFICIAL MINUTES OF THE OXFORD MAYOR AND COUNCIL MEETING  
REGULAR MEETING  
MONDAY, OCTOBER 14, 2013 – 7:00 P.M.  
CITY HALL**

**MEMBERS PRESENT: JERRY D. ROSEBERRY, MAYOR; COUNCILMEMBERS: JIM WINDHAM; TERRY SMITH; SARAH DAVIS; GEORGE HOLT; DAVID EADY; COUNCILMEMBER LYN PACE WAS NOT IN ATTENDANCE FOR THIS MEETING.**

**OTHERS PRESENT: Bob Schwartz, City Manager; Lauran Willis, City Clerk; Dave Harvey, Police Chief; Jody Reid, Utility Superintendent; David Strickland, City Attorney; Patsy Burke, Hoyt Oliver, LaTrelle Oliver, Mike Ready; Anderson Wright; Ann Cranford**

The meeting was called to order by the Honorable Jerry D. Roseberry, Mayor and the invocation given by Hoyt Oliver.

Pledge of Allegiance

**A motion was made by Smith, seconded by Holt to accept the Agenda of the October 14, 2013 Mayor and Council Meeting. The Council vote was unanimous.** Attachment A

Mayor Roseberry announced Mrs. Emmie Johnson as Honorary Councilmember for November 2013. Mrs. Johnson was appointed by Mayor Jerry Roseberry. Mrs. Johnson will attend the October work session and the regular meeting in November. Attachment B

**A motion was made by Holt, seconded by Windham for the approval of the Minutes of the September 9, 2013 Regular Meeting. The Council vote was unanimous.** Attachment C

**A motion was made by Windham, seconded by Holt to accept the Minutes of the August 13, 2013 Tree Board Meeting. The Council vote was unanimous.** Attachment D

**PLANNING COMMISSION RECOMMENDATIONS/PETITIONS**

Patsy Burke gave a brief review of the Draft minutes of the September 10, 2013 Planning Commission Meeting regarding a request from Oxford College requesting approval for a Shuttle Bus Stop and possible addition of a sidewalk west of Haygood Street. Attachment E

**CITIZENS COMMENTS/CONCERNS:**

LaTrelle Oliver expressed concern regarding two maple trees which were removed on Haygood Street as part of the construction project. Her concern was these were two very young trees and it was not brought to the attention of the Tree Board that these trees needed to be removed and wanted to know if the city had given permission for their removal. LaTrelle also expressed concern regarding the placement of the prohibition signs and the garbage can in George Street Park. She suggested adding two additional signs and moving the current ones to another location in the park as well as finding a more appropriate location for the garbage can. Chief Harvey informed council two additional signs are on order.

**Mayor's Report**

Mayor Roseberry announced with the passing of Councilmember Frank Davis there is a vacancy to fill the position for Post 1. He asked Councilmember George Holt as chairman of personnel if he would like to make a recommendation to appoint someone to fill the position for the remainder of Councilmember Frank Davis's term.

**A motion was made by Holt, seconded by Windham to appoint Mrs. Sarah Davis to serve the remainder of Councilmember Frank Davis' term. The council vote was unanimous.** Attachment F

Mayor Roseberry announced the first meeting of the 175<sup>th</sup> Anniversary Committee will be October 15, 2013 from 3-4:45 at City Hall.

Mayor Roseberry reminded council of the City Council Retreat – The annual city council retreat will be facilitated by Jim Dove and Mott Beck with the Northeast Georgia Regional Commission and will be held Thursday, October 31, beginning at 8:30 AM in the Oxford College Library. City Auditors Wayne Tamplin and Pat Malcom will present the 2012 – 2013 Fiscal Year audit.

**Bob Schwartz/City Manager**

City Manager Bob Schwartz presented discussion regarding two proposed parking lots, one at Old Church and one at the George Street Park for the purpose of a decision to obtain bids for construction. After some discussion it was requested by Mayor Roseberry this be put on the agenda for the work session on October, 21, 2013. City Manager Bob Schwartz also presented an update on backup power for city hall and the maintenance facility. After discussion it was suggested that Bob obtain additional prices on Option #2 as presented which involves a basic coverage including one small single phase generator.

Attachment G & H

**City Attorney/David Strickland**

No report

**Sarah Davis****Streets/Sidewalks/Solid Waste**

No Report

**Terry Smith****Utilities/Public Works**

Councilmember Terry Smith presented to council the need for a Pressure Reducing Valve on the new Cook Road water main. After discussion:

**A motion was made by Smith, seconded by Windham to approve a Resolution to award the low bid by D & J's Trenching Services for \$40,775.00 to install a 12" pressure reducing valve on the new Cook Road Water main. The Resolution also amends the SPLOST budget for water improvements to include this expenditure. The council vote was unanimous.** Attachment I

**A motion was made by Smith, seconded by Holt to approve a Resolution to designate voting representatives for Electric Cities of Georgia for Oxford, Councilmember Terry Smith and Bob Schwartz, city manager as the alternate. The council vote was unanimous.** Attachment J

**George Holt****Finance/Oversight/Personnel**

A motion was made by Holt, seconded by Windham for a budget amendment to reduce the capital budget for the purchase of a vehicle for the city manager by \$500.00 because the car that was purchased was \$500.00 under the budgeted amount. The council vote was unanimous.

Attachment K

**Lyn Pace****Cemetery/Public Safety**

Chief Harvey presented on behalf of Councilmember Pace in his absence the first reading of an ordinance which would prohibit basketball goals on city streets. Attachment L

**David Eady****Planning/Zoning/Stormwater**

Councilmember Davis Eady presented to council the request from Oxford College for a temporary Shuttle Bus Stop and an extended van parking area on Asbury Street. After much discussion: A motion was made by Eady, seconded by Holt to approve the request for a temporary shuttle bus stop with asphalt paving and an extended van parking area constructed of some form of pervious paving on Asbury Street. This agreement includes a caveat that this does not include long term parking. Council will revisit this project in May of 2014 at which time they will determine the possibility of extending this request after the completion of the construction project. The council vote was unanimous.

Attachment M

Councilmember David Eady presented a request from Oxford College requesting permission to complete the sidewalk on the west side of Haygood between Hamill and Pierce Street.

A motion was made by Eady, seconded by Windham to move to the next phase of the completion of the sidewalk on the west side of Haygood between Hamill and Pierce Street in obtaining a design and bids for construction. The council vote was unanimous.

**James H. Windham****Buildings & Grounds/Parks/Trees**

Councilmember Jim Windham presented a project overview with The Center – This project would review all the plans that have been done recently and make recommendations on priorities. The proposed cost of this project would range from \$3,000 – \$5,000. It would be funded from the capital budget under the Whatcoat Street project. After discussion of the details of this project: A motion was made by Windham, seconded by Smith to accept the proposal from The Center to review and inventory all existing plans, ordinances and related documents City, College, Historic and other. Assess the documents and studies for consistencies and incongruities. Host a series of discussions between the Oxford principles regarding the findings. Develop findings, priorities and recommendations.

Attachment N

**INVOICES OVER \$1,000.00**  
**Routine Monthly Bills Paid**

<b>VENDOR</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
GMEBS Retirement Trust	Employees Retirement Fund for (Sept)	6,342.83
Humana	Employees Health Insurance (Oct)	6,698.39
Newton County Water & Sew	Plant Operations & Maintenance (Sept)	6,295.91
Newton County Commissioner	Water Purchase Cornish Creek	13,821.00
Southeastern Power Admin	SEPA Energy Cost (September)	3,446.36
<b><u>PURCHASES/CONTRACT LABOR</u></b>		
Apollo Staffing	Temp Services Week Ending 9/22	1,053.64
Georgia Municipal	Deductible-Loss Damage to City Truck	1,000.00
HD Supply	Meter 1 120-480/ 2-CL 100/Splice 100	1,050.00
Mason Tractor & Equipment	Model 990xp Brush Bandit Chipper	29,866.20
McNair McLemore	Management Advisory and Audit Preparations	5,216.55
Sophicity	IT in a Box Monthly Maintenance (September)	1,287.00
Sophicity	It in a Box Monthly Maintenance (October)	1,286.00
The Covington News	Qualifying/Labor Day/New Comers Guide	1,611.55
Scarborough Total Tree	9/26 Removal of Pine tree over power lines @ 402 Moore	
	Street, Removal of Oak Tree @ 1417 Wesley Street, removal, stump	
	Grind and Clean-up.	2,700.00
<b>APPROVED CONTRACTS</b>		

**A motion was made by Windham, seconded by Holt for the approval of the invoices. The council vote was unanimous.**

**A motion was made by Windham, seconded by Smith to adjourn the meeting at 7:55 p.m. The council vote was unanimous.**

Respectfully submitted,

Lauran Willis  
City Clerk

**OFFICIAL MINUTES OF THE OXFORD MAYOR AND COUNCIL MEETING  
REGULAR MEETING  
MONDAY, SEPTEMBER 9, 2013 – 7:00 P.M.  
CITY HALL**

**MEMBERS PRESENT: JERRY D. ROSEBERRY, MAYOR; COUNCILMEMBERS: GEORGE HOLT; JIM WINDHAM; DAVID EADY; LYN PACE**

**OTHERS PRESENT: Bob Schwartz, City Manager; Lauran Willis, City Clerk; Dave Harvey, Police Chief; Jody Reid, Utility Superintendent; David Strickland, City Attorney; Patsy Burke, Hoyt Oliver, LaTrelle Oliver, Laurie Oliver, Gwendolyn Green**

The meeting was called to order by the Honorable Jerry D. Roseberry, Mayor and the invocation given by Lyn Pace.

Pledge of Allegiance

**A motion was made by Windham, seconded by Eady to accept the Agenda of the September 9, 2013 Mayor and Council Meeting. The Council vote was unanimous.** Attachment A

Mayor Roseberry announced Gwendolyn Green as Honorary Councilmember for September 2013. Mrs. Green was appointed by Councilmember George Holt. Mayor Roseberry presented Mrs. Green with a Proclamation and thanked her for her participation. Attachment B

**A motion was made by Eady, seconded by Windham for the approval of the Minutes of the May 6, 2013 Regular Meeting. Note: This item was carried over from the June 3, 2013 meeting. The Council vote was unanimous.** Attachment C

**A motion was made by Eady, seconded by Pace for the approval of the Minutes of the May 20, 2013, Public Hearing. Note: This item was carried over from the June 3, 2013 meeting. The Council vote was unanimous.** Attachment D

**A motion was made by Eady, seconded by Pace to accept the Minutes of the April 9, 2013 Planning Commission Meeting. Note: This item was carried over from the June 3, 2013 meeting. The Council vote was unanimous.** Attachment E

**A motion was made by Pace, seconded by Eady for the approval of the Minutes of the August 5, 2013 Regular Meeting. The Council vote was unanimous.** Attachment F

**PLANNING COMMISSION RECOMMENDATIONS/PETITIONS**

Patsy Burke informed there was no meeting last month. The next meeting is September 10, 2013 at 6:30.

**CITIZENS COMMENTS/CONCERNS:**

No report

**Mayor's Report**

Mayor Roseberry announced we are in the process of forming a Steering Committee for the 175<sup>th</sup> Anniversary. Jim Windham has agreed to serve as Chairman with George Holt as Vice Chairman. We currently have twenty (20) people on the committee and expect to have as many as twenty eight (28). The date and times of the meetings will be posted as we get the committees organized. The meetings will be open for the public to attend.

**Bob Schwartz/City Manager****City Attorney/David Strickland**

No report

**Frank Davis****Streets/Sidewalks/Solid Waste**

City Manager Bob Schwartz presented on behalf of councilmember Frank Davis in his absence quotes for a new chipper. There was \$29,000.00 set aside in the capital budget for the purchase of a replacement chipper. We have two quotes: Vermeer - \$29,000 and Mason Tractor for a Brush Bandit - \$29,866.20. Because of the greater capacity and greater horsepower, we recommend the purchase of the Brush Bandit along with a budget amendment to increase this line item by \$867.00. After discussion and no further questions:

**A motion was made by Windham, seconded by Holt for the approval of the purchase of the Brush Bandit at the cost of \$29,866.20 from Mason Tractor and to amend the budget in the Capital Project Funds for the additional \$867.00. The Council vote was unanimous.** Attachment G

City Manager Bob Schwartz presented quotes for a Golf Cart. There was \$3,500 set aside in the capital budget for the purchase of a used golf cart to be used for the trail, tree, and park maintenance. There were three quotes: Home Depot - \$4,295.00, Tractor Supply - \$5,299.00 and Fat Boys \$3,800.00. After discussion and no further questions:

**A motion was made by Eady, seconded by Holt to approve the purchase of a golf cart from Fat Boys at the cost of \$3,800.00 and to amend the budget in the Capital Project Funds for the additional \$300.00 to this line item. The Council vote was unanimous.** Attachment H

City Manager Bob Schwartz presented quotes for a new tree service company. At the last meeting we were asked to get bids for tree services as our current contractor, Monroe Tree Service has retired and turned his business over to his grandson. There are three quotes: Scarborough Tree, Bartlett Tree Experts and North American Tree Service. After discussion and there being no further questions:

**A motion was made by Windham, seconded by Eady to approve the proposal from Scarborough Tree for the tree services at the rate of \$300 per hour, 3 hour minimum. The Council vote was unanimous.** Attachment I

**Terry Smith**  
**Utilities/Public Works**

City Manager Bob Schwartz presented on behalf of Terry Smith in his absence an agreement with Verizon Wireless for the Cell Phone Antenna on the Elevated Water Tank which was negotiated by Greg Fender with GMA and reviewed by City Attorney David Strickland. A recommendation was made for a motion authorizing the Mayor to sign the lease agreement with Verizon Wireless to locate a cell phone antenna on our elevated water tank. There being no further discussion.

A motion was made by Windham, seconded by Pace to authorize the Mayor to sign the lease agreement with Verizon Wireless to locate a cell phone antenna on the elevated water tank in the City of Oxford. The Council vote was unanimous. Attachment J

City Manager Bob Schwartz presented a recommendation to award a bid to D&J Trenching Services for \$40,775.00 to install a 12" pressure reducing valve on the new Cook Road water main. The pressure on the new line is too high for many of the fixtures in Oxford and we need to reduce the pressure. This will not have any effect on the increased flow which is why we participated in this project with Newton County Water and Sewer. Since this is a water system improvement we recommend that the SPLOST budget be amended to include this expense. Bob presented a list of three (3) proposals from contractors to install the 12" pressure reducing valve.

Because there had been no prior discussion of this project as it pertains to budget, it was requested by Councilmember George Holt this item be moved to the work session agenda for September 16, 2013 for further discussion. Attachment K

**George Holt**  
**Finance/Oversight/Personnel**  
**No Report**

**Lyn Pace**  
**Cemetery/Public Safety**  
**No Report**

**James H. Windham**  
**Buildings & Grounds/Parks/Trees**  
**No Report**

**INVOICES OVER \$1,000.00**  
Routine Monthly Bills Paid

<b>VENDOR</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
GMEBS Retirement Trust	Employees Retirement Fund for (August)	6,342.83
Humana	Employees Health Insurance (August)	5,016.47
Newton County Water & Sew	Plant Operations & Maintenance (July)	6,295.91
Newton County Water & Sew	Plant Operations & Maintenance (August)	6,295.91
Newton County Commissioner	Water Purchase Cornish Creek (July)	17,193.00

Sophicity	IT & Website services	1,283.50
Southeastern Power Admin	SEPA Energy Cost (July)	3,816.87
<b>PURCHASES/CONTRACT LABOR</b>		
Apollo Staffing	Temp Services Week Ending 7/28	1,323.44
Apollo Staffing	Temp Services Week Ending 8/11	1,235.40
Apollo Staffing	Temp Services Week Ending 8/18	1,136.00
AT & T	Phone service for Police Dept. /City Hall & Mtnc. Facility	1,035.12
Arbor Equity	Trees pruned on Whatcoat Street	1,823.00
Barbara Dingler	2013 Property Tax Digest	1,650.00
Card Services Center	MC/ Education Training for Bob & Lauran, Chief Conf. Hotel	
	For Dave, food & Drinks for College Students, other misc.	1,182.60
City of Covington	Quarterly Sewer 3/3/13 – 6/28/2013	9,966.00
East Georgia Communication	Install emergency equipment in new Police vehicle	6,275.00
Georgia Department of Labor	Quarterly benefits for T. Harris	1,320.00
Harris computer	Software maintenance contract 7/27/2013 – 7/27/2014	13,392.75
Oxford Historical Cemetery	2/3% of Sale of two grave lots	1,000.00
Kraft Power	Svc call to replace fuel lines, heater hoses, coolant switch etc. on	
	Katolight generator at pump station on Victoria Blvd	2,311.63
Latham Sanitation	Waste removal & recycles (May)	5,278.74
Latham Sanitation	Waste removal & recycles (July)	5,353.74
Latham Sanitation	Waste removal & recycles (August)	5,378.74
McNair, Middlebrooks	Preparation for 2013 Audit	7,809.00
Monroe Tree Work Inc.	Tree removal & cleanup in Cemetery 6/25, 6/27, 6/28	7,350.00
Precision Body Works	Repair to City Vehicle from Tree fall on Moore Street	1,289.40
Scarborough Total Tree Svc.	Emergency tree removal & Cleanup Moore St. for 7hrs@350	2,450.00
Scarborough Total Tree Svc.	Emergency tree removal & Cleanup Moore St. for 3hrs@350	1,050.00
Steven A. Hathorn	Legal/Professional for Judge (July-Sept)	1,250.00
Strickland & Strickland	Legal/Professional (July)	1,489.64
Strickland & Strickland	Legal/Professional (August)	2,997.45
WOCO Pep Oil Inc.	Fuel for (August)	3,885.54
<b>APPROVED CONTRACTS</b>		
Covington Ford	2013 C-Max Hybrid Vehicle for City Manager	22,500.00
D+E=Design+environment	Whatcoat Street schematic design blueprint & mileage	1,776.81
Municipal Code Corp	Fee for delivery of Proof	3,225.00

A motion was made by Holt, seconded by Eady for the approval of the invoices. The council vote was unanimous.

A motion was made by Holt, seconded by Pace to adjourn the meeting at 7:35 p.m. The council vote was unanimous.



September 9, 2013

City of Oxford

5

Respectfully submitted,

Lauran Willis  
City Clerk

*Trees, Parks, Recreation Board (TPR) – City of Oxford, GA*  
Minutes of Meeting  
August 13, 2013  
Council Meeting Room, Oxford City Hall

The meeting was called to order by Chairman Ready at 5:00P.M.

Attendance

Board members: Cheryl Ready, LaTrelle Oliver, Hulon Clemons, Anderson Wright

City Staff: Jody Reid, City Supervisor; Bob Schwartz, City Manager

City Arborist: Connie Head

Guests: Anna Day, Newton County Collaborative; Joan Scales, Georgia Forestry Commission

Approval of Minutes meetings for April 9, 2013, and June 11, 2013.

Motion to approve made by LaTrelle Oliver. Motion seconded by Hulon Clemons.

Unanimous vote to approve by the four board members present: 4, yes; 0, no. Motion carried.

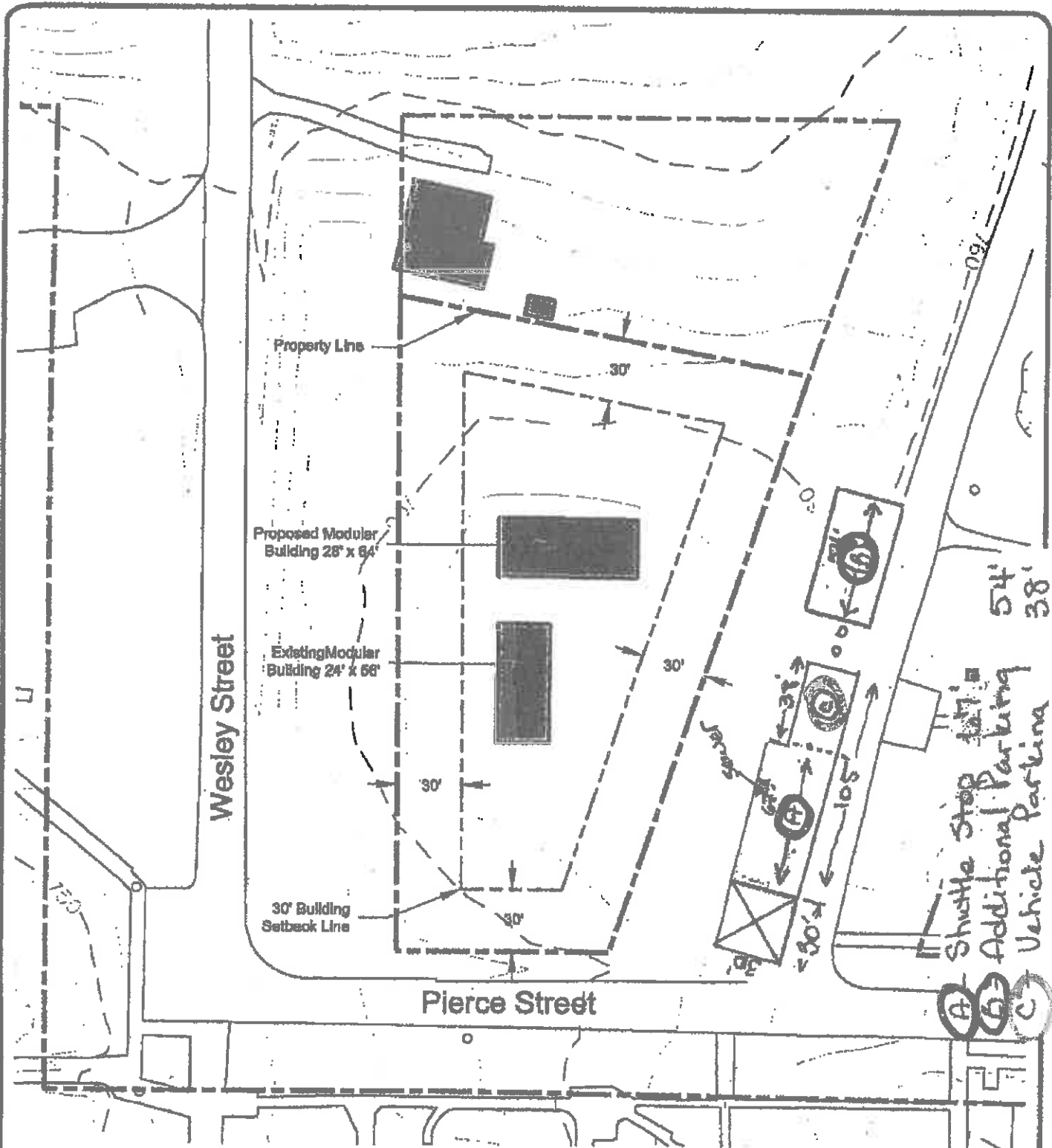
Presentation of Newton County Leadership Collaborative: Newton 2050 Planning for Town and Country, by Anna Day of *The Center Facilitating Community Preservation & Planning*

Continuing Business

1. Arborist Connie Head will:
  - (a) consolidate and update the lists of trees that need pruning;
  - (b) advise condition and possible removal of 3 trees: black locust, George St. Park; large oak on Hull St.; large oak on Godfrey St.;
  - (c) advise planting of new trees: George St. Park and Oxford Square;
  - (d) update last three months of 2013 Work Plan for presentation to Board at October; meeting or sooner if Chairman determines that a called meeting is needed;
  - (e) work with Chairman Ready on preparing Tree City application
2. City Supervisor Jody Reid will direct city crew at George St. Park:
  - (a) ongoing treatment for ant eradication
  - (b) edging concrete trail and memorial bench pads
  - (c) applying Round-Up as needed with memorial bench pads, mulched areas under trees, and drainage grates
3. Membership: City Council will have second reading of ordinance changes from five members to seven members, two of whom may own land inside the city limits but not reside there (Section 39-102).
4. City Council is considering possibility of hiring a professional landscape firm to maintain the city's parks.
5. Chairman Ready has met with Oxford College and City Council representatives to view proposed design for Whatcoat Street and to tour site of new dormitory on Hamill Street.
6. Reporting to Council: Secretary will send draft of minutes to City Hall within three days of meeting. Chairman and Arborist will provide reports for presentation to City Council.

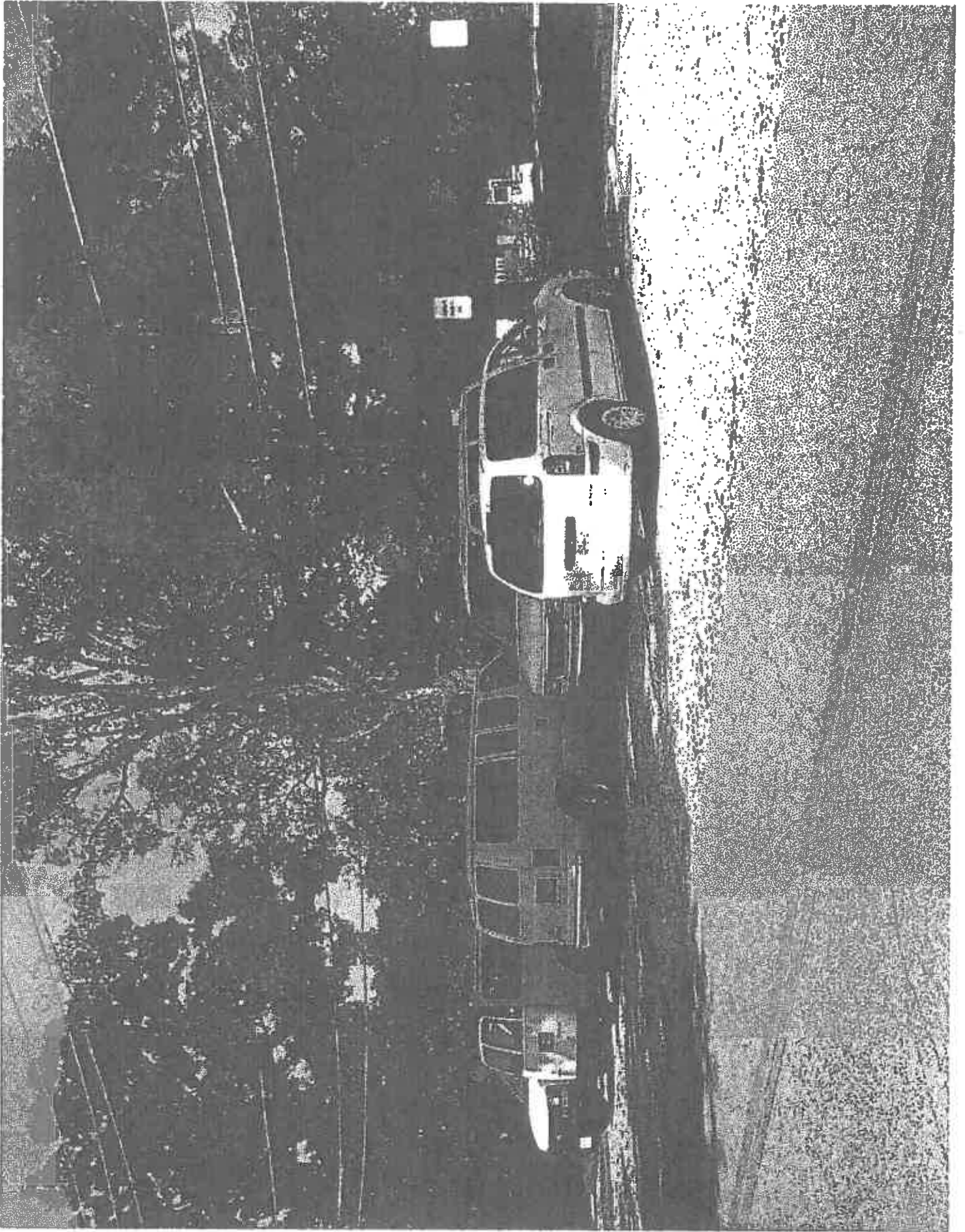
Adjournment

Motion to adjourn at 6:42 P.M. was made by LaTrelle Oliver. Motion seconded by Anderson Wright. Unanimous vote to approve by the four board members present: 4, yes; 0, no. Motion carried. Next meeting October 8, 2013



**Sheet Notes**  
 1. Survey information based on aerial survey of the Oxford Campus dated 13 March 2004.  
 2. Property line information based on Newton County GIS data.





STATE OF GEORGIA  
COUNTY OF NEWTON

**AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF OXFORD TO AMEND CHAPTER 28  
STREETS, SIDEWALKS AND OTHER PUBLIC PLACES, ARTICLE 1, GENERAL, BY ADDING  
SECTION 28-3, BASKETBALL GOALS AND COURTS; TO REPEAL ALL CONFLICTING  
ORDINANCES; TO PROVIDE FOR SEVERABILITY, AN EFFECTIVE DATE; AND FOR OTHER  
PURPOSES.**

---

**WHEREAS**, the City pursuant to O.C.G.A. Sec. 36-35-3 known as the "Home Rule for Municipalities", is authorized under paragraph (a) of the rule to adopt clearly reasonable ordinances, resolutions or regulations related to its property, affairs, and local government for which no provision has been made by general law and which are not inconsistent with the Constitution or any charter provision applicable thereto; and

**WHEREAS**, the Mayor and Council have determined that as a matter of public safety, basketball goals should not be erected, and basketball games should not be played, in the public streets or sidewalks; and

**WHEREAS**, the Mayor and Council of the City of Oxford have determined that the proper means of addressing said concern is to enact the following Ordinance; and

**NOW THEREFORE**, be it ordained by the Mayor and Council of the City of Oxford that Chapter 28, Article 1 be amended by adding Section 28-3, Basketball Goals and Courts, as follows:

(Additions are in ***underlined bold italics***; deletions are ~~lined out~~.)

**Section 1.**

**Sec. 28-3. Basketball goals and courts.**

- (a) **Basketball goals attached to the principal residential structure or erected adjacent to and abutting the driveway of the principal residential structure shall be allowed in the front yard but not within the right-of-way of a public street or sidewalk. No such basketball goal shall be erected in such a manner that the play area for the basketball goal is located within any portion of a public right-of-way.**
- (b) **No goal, including portable goals, shall be placed in the public street or right-of-way, nor will a goal, including a portable goal, be placed so that the public street or sidewalk is the court or playing surface for the basketball goal.**
- (c) **Any basketball goal or portable goal located within the public street or right-of-way is declared a nuisance. After giving notice of the violation to the owner of the basketball goal, the city shall have the authority to issue a citation and remove the nuisance basketball goal upon non-compliance within three days.**

**Section 2. Repeal of All Ordinances in Conflict**

All ordinances and resolutions or portions thereof in conflict with this ordinance are repealed to the extent of their conflict.

**Section 3. Severability**

If any section, sentence, clause or phrase of this Ordinance is for any reason held to be invalid or unconstitutional by a decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance, and such remainder shall remain in full force and effect.

**Section 4. Effective Date**

Pursuant to Sec. 2-21(9)(D), this Ordinance shall be in full force and effect five (5) days after its final passage.

First reading, this \_\_\_\_ day of \_\_\_\_\_, 2013.

Second reading and adoption, this \_\_\_\_ day of \_\_\_\_\_, 2013.

**CITY OF OXFORD**

\_\_\_\_\_  
**Jerry D. Roseberry, Mayor**

\_\_\_\_\_  
**Frank J. Davis, Council Member**

\_\_\_\_\_  
**David Eady, Council Member**

\_\_\_\_\_  
**George R. Holt, Council Member**

\_\_\_\_\_  
**Lyn Pace, Council Member**

\_\_\_\_\_  
**Terry A. Smith, Council Member**

\_\_\_\_\_  
**James H. Windham, Council Member**

**ATTEST:**

\_\_\_\_\_  
**Lauran Willis, City Clerk**

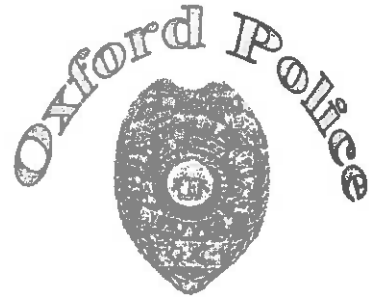
**{The Seal of the City of Oxford, Georgia}**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
**C. David Strickland, City Attorney**

Chief W. D. Harvey  
110 W. Clark St.  
Oxford, GA 30054

RECEIVED  
AUG 29 2013



## Memorandum

August 27, 2013

To: Mayor, City Manager, and City Council

From: Chief WD Harvey *WDA #601*

Subject: Basketball Goals in the City

We have recently been faced with a new issue concerning basketball goals within the city on the public right-of-way. Citizens have been complaining of large groups of people, mainly teens, gathering around the goals and playing basketball, refusing to move for vehicles and being disorderly. Residents in the Oxford Square subdivision have complained that the subjects would use profanity and obscene gestures as the motorist would drive by. There have also been reports of arguing and fights while the subjects were playing basketball. On Longstreet Circle, residents have reported several subjects playing basketball in the roadway refusing to move when vehicles approach. Residents have also complained of trying to sleep during the day but could not because of the loud noise of the subjects playing basketball in the street. Residents also stated that some of the goals are placed in the cul-de-sac but no one who lives in the cul-de-sac owns the goal or plays basketball.

The police department has responded by talking with the subjects and advising them to move out of the way when vehicles approach and not to be disrespectful. The officers have also spoken with several parents regarding their children's actions. Some parents received the officer's response well while others argued with the officers stating "pedestrians have the right of way". The officers advised those residents of the law regarding pedestrians and the issue improved for a few weeks. We are now beginning to receive complaints again of the subjects refusing to move for oncoming traffic, except for police vehicles.

As of 08-26-13 there were 12 basketball goals throughout the city on the public right-of-way. Five goals were in the Longstreet Circle subdivision; three in the Oxford Square subdivision; one on Green Street; one in Wentworth Subdivision; one on E. Wade Street; and one on W. Watson Street.

It is apparent that additional measures must be taken in order to solve the problem. I am proposing that the city adopts a basketball goal ordinance as other cities and counties have had to do in order to deal with the same issues. (See Attached)

With a specific ordinance that addresses the specific issue, the police department can address the problem appropriately and end this increasing nuisance to the citizens of Oxford.

**Sec. XX-XX. Basketball goals and courts.**

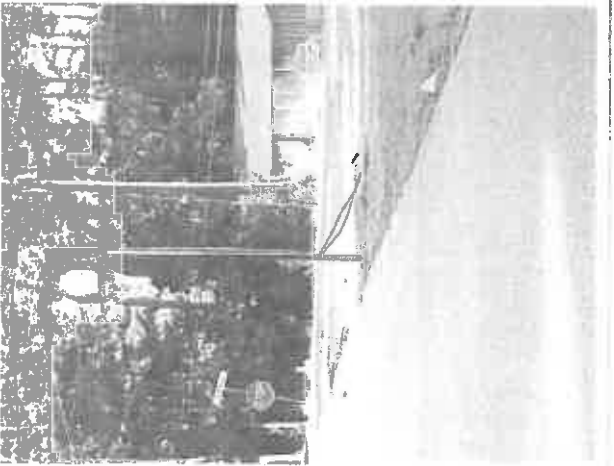
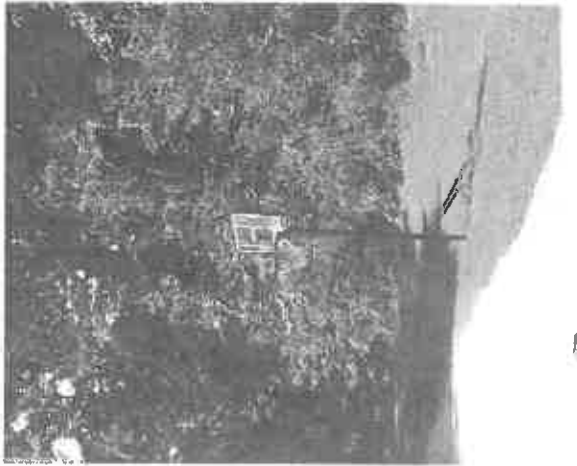
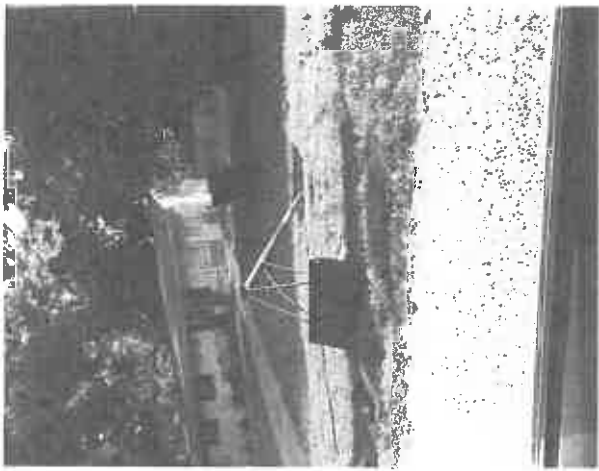
(a) Basketball goals attached to the principal residential structure or erected adjacent to and abutting the driveway of the principal residential structure shall be allowed in the front yard but not within the right-of-way of a public street or sidewalk. No such basketball goal shall be erected in such a manner that the play area for the basketball goal is located within any portion of a public right-of-way.

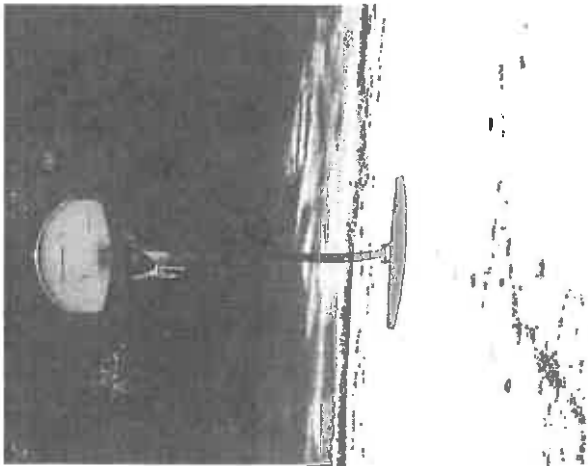
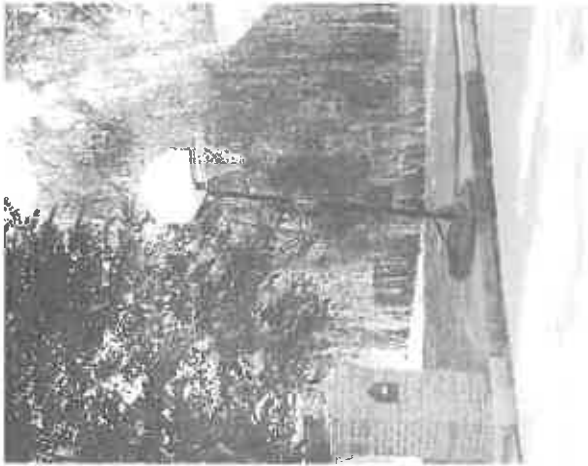
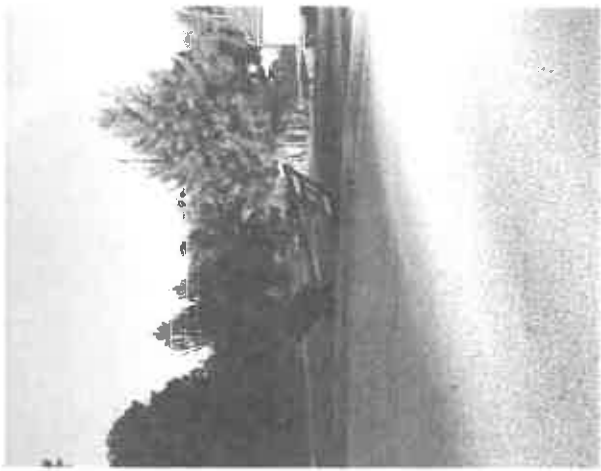
(b) Portable goals are allowed in the front yard but must be relocated to the side yard after use.

(c) No goal, including portable goals, shall be placed in the public street or right-of-way, nor will a goal, including a portable goal, be placed so that the public street or sidewalk is the court or playing surface for the basketball goal.

(d) Any basketball goal or portable goal located within the public street or right-of-way is declared a nuisance. After giving notice of the violation to the owner of the basketball goal, the city shall have the authority to issue a citation and remove the nuisance basketball goal upon non-compliance within three days.









Subject	<b>Cook Road PRV</b>
From	<u>Martin Boyd</u>
To	Bob Schwartz
Sent	Wednesday, August 21, 2013 3:08 PM

Bob,

As we discussed, I solicited proposals from three (3) utility contractors to install a 12" pressure reducing valve (PRV) on the new Cook Road water main that will reduce the pressure coming from the connection with the NCWSA. Pricing from the three contractors are as follows:

D&J's Trenching Services	\$40,775.00
Fortis Engineering Solutions, Inc.	\$43,557.48
Strickland & Sons Pipeline, Inc.	\$55,405.00

Since the project cost is less than \$100,000, accepting proposals from three (3) independent contractors satisfies the requirements governing public works construction projects and may also satisfy your local procurement requirements. If so, I recommend the city of Oxford accept D&J's Trenching Services price. If the council wants this hard bid, then I would recommend we include it in the S.R. 81 and Asbury St. project that will bid soon, however, I doubt you would get a better price by doing that and it would only delay getting it installed.

Please let me know if you have any questions or need any additional information.

Thanks,

-Marty

Martin C. Boyd, P.E.  
Carter & Sloope, Inc.  
1031 Stonebridge Parkway / P.O. Box 534  
Watkinsville, Georgia 30677  
Phone: (706) 769-4119 Fax: (706) 769-4546  
Email: [mboyd@cartersloope.com](mailto:mboyd@cartersloope.com)

# **CITY OF OXFORD**

## **RESOLUTION**

**WHEREAS**, the Cook Road joint water project with the Newton County Water and Sewer Authority is almost complete, and

**WHEREAS**, it is necessary to add a pressure reducing valve to the project, and

**WHEREAS**, the SPLOST budget needs to be amended to account for this additional water system expenditure,

**NOW THEREFORE BE IT RESOLVED**, that

1. The city awards the low bid of \$40,775 to D&J's Trenching Services for the installation of the 12" pressure reducing valve as part of the Cook Road water project, and
2. The SPLOST 2011 budget is amended by adding \$40,775 for additional water system improvements.

Adopted this seventh day of October, 2013.

**BY:**

---

Mayor

**ATTEST:**

---

City Clerk

# CITY OF OXFORD

## RESOLUTION

BE IT RESOLVED by the City of Oxford, Georgia (the "Participant") that Terry Smith, Councilmember, is hereby appointed as an authorized official of the Participant ("Authorized Official") with full power and authority to communicate the decisions of the Participant to Electric Cities of Georgia, Inc. ("ECG"), including, but not limited to, completing nomination forms for the Board of Directors of ECG and submitting ballots for the election of the Board of Directors of ECG. Bob Schwartz, city manager, (the "Alternate") is hereby appointed as the alternate Authorized Official with full power and authority of the Authorized Official to the extent that it is convenient for the Participant to make such communications to ECG through the Alternate.

This seventh day of October, 2013.

---

Mayor

ATTEST:

---

City Clerk

[SEAL]

# THE CENTER FOR COMMUNITY PRESERVATION AND PLANNING

---

## Project Overview: Oxford Special Project

### Background:

The City of Oxford and Emory University at Oxford (Oxford College), are inextricably linked via history and proximity. Through the years there has been an unerring partnership between the two. Though faces change, strong and capable leaders at each entity have remained steadfast in their respect for Oxford and for each other.

### Overview:

Today, more than ever, collaboration between The City of Oxford and Oxford College reaps benefit for the entire community. Both entities are making key decisions and commitments in the near future. These decisions, though in the hands of one or the other of these entities, are sure to have a profound effect on both. The Center was originally asked by the City of Oxford to review plans for a new street design for Whatcoat Street. It is our understanding that the circumstances have changed. Even so, after a number of meetings, a review and assessment of past work performed by local and regional consultants and a site visit to Oxford, The Center proposes the following:

### Project Description:

- Inventory all existing plans, ordinances and related documents
  - City, College, Historic, Other
- Assess the documents and studies for consistencies and incongruities
- Host a series of discussions between the Oxford principles regarding the findings
- Develop findings, priorities and recommendations based on the above

### Proposed Cost:

(\$3,000 - \$5,000)\*

\*The project will cost no less than \$3,000 and will not exceed \$5,000. The client will be charged hourly rates of \$30 and \$50 with 1.3% OH. Additional charges will include production, supplies and any travel related expenses (expected to be small).

A \$2,000 deposit is due at signing.

### Timeframe:

September – October\*\*

\*\*Based on schedules and availability of principles

---

The City of Oxford  
Jerry Roseberry, Mayor

---

The Center for Community Preservation and Planning  
Kay B. Lee, Director