OXFORD PLANNING COMMISSION SPECIAL CALLED MEETING AGENDA JUNE 23, 2020 – 7 PM (Via Teleconference)

Meeting Access Information:

Web-based: Click Here

Mobile Number: 1-646-876-9923 Meeting ID: 916 6316 9561 Password: 892675

- 1. **Opening** Jonathan Eady, Chair
- 2. * Minutes We have attached the minutes for June 9, 2020.
- 3. * Forrest and Laura McCanless Development Permit Application Forrest and Laura McCanless have submitted a development permit application to replace the damaged roof, ceiling, and windows at the house located at 1003 Wesley Street. The damage was caused by a storm. We have attached the development permit application.
- 4. * Anau, LLC Development Permit Application Anau, LLC has submitted a development permit application to repair the damaged roof, water damage to the sheetrock and floor coverings to the house located at 203 Emory Way. The damage was caused by a storm. We have attached the development permit application.
- 5. * Brittany Wilson and Ryan Murphy Development Permit Application Brittany Wilson and Ryan Murphy have submitted a development permit application to install 40 feet of black chain link fence at 1006 Asbury Street. The fence will attach from the house to existing fences on the sides of the property. We have attached the development permit application.
- 6. * Anthony Ellis Development Permit Application Anthony Ellis has submitted a development permit application to complete the following work at 808 Emory Street: install a carport, renovate the front porch, replace the roof and windows, and demolish two (2) existing buildings located in the rear yard. We have attached the development permit application.
- 7. * Chad Nye Development Permit Application Chad Nye has submitted a development permit application to install a 14' x 26' workshop/storage shed in the rear yard of the property located at 202 W. Wade Street. We have attached the development permit application.

MEMBERS OF THE PLANNING COMMISSION: Jonathan Eady, Chair; Zach May, Vice-Chair; Juanita Carson, Secretary; Kibbie Hatfield, Mike McQuaide, and Mike Ready.

- 8. * Iron Horse Development Permit Application Iron Horse Development has submitted a development permit application to construct an addition to the existing dwelling located at 309 Emory Street. We have attached the development permit application.
- 9. * Oxford College Development Permit Application Oxford College has submitted development permit application for interior and exterior renovation work on the existing building located at 808 Wesley Street. We have attached the development permit application.
- 10. **Other Business** Discussion re: schedule for July meeting.
- 11. Adjournment
- * Attachments

MEMBERS OF THE PLANNING COMMISSION: Jonathan Eady, Chair; Zach May, Vice-Chair; Juanita Carson, Secretary; Kibbie Hatfield, Mike McQuaide, and Mike Ready.

OXFORD PLANNING COMMISSION

Minutes – June 9, 2020

MEMBERS: Jonathan Eady, Chair; Zach May, Vice Chair; Juanita Carson, Secretary; Mike McQuaide, Mike Ready, and Kibbie Hatfield.

STAFF: Matthew Pepper, city manager and zoning administrator.

GUESTS: Art Vinson; William Bozeman; James Spearman; Randy Simon, Director of Facilities Planning and Operations with Oxford College.

OPENING: At 7:01 PM, Mr. Eady called the meeting to order and welcomed the guests.

MINUTES: Upon motion of Mr. Ready, seconded by Ms. Carson, the minutes for the meeting of April 14, 2020 were adopted. The vote was 6-0.

JAMES SPEARMAN DEVELOPMENT PERMIT APPLICATION (121 North Oxford Road): The Commission reviewed the development permit application to complete the following development projects: construct an 18' x 20' metal carport in the rear yard; construct a 30' x 30' metal building on a slab at the end of the driveway; and install a wooden fence with a metal gate at the entrance of the property. The Commission confirmed the locations of the proposed carport, metal building and fence met the setback and other distance requirements.

Upon motion of Ms. Carson, seconded by Mr. McQuaide, the Planning Commission approved the development permit application to construct a wooden fence with a gate across the property located at 121 North Oxford Road. The vote was 6-0.

Upon motion of Mr. May, seconded by Mr. McQuaide, the Planning Commission approved the development permit application to construct a 30' x 30' metal building on a slab at the end of the driveway of the property located at 121 North Oxford Road. The vote was 6-0.

Upon motion of Mr. McQuaide, seconded by Mr. Ready, the Planning Commission approved the development permit application to construct an 18' x 20' metal carport in the rear yard of the property located at 121 North Oxford Road. The vote was 6-0.

ART AND LAURIE VINSON VARIANCE REQUEST (903 Asbury Street): The Commission reviewed the request for a variance on the 10' minimum side setback requirement to allow for improvements to the existing non-conforming 14' x 18' accessory building located in the rear yard. Currently, the existing accessory building sits 4-5 feet from the side property line. Regarding the development permit application, Mr. Vinson explained that he will first install electrical service to the building. He will submit another development permit application detailing the remaining renovation work after receiving approval of the variance request by the Mayor and City Council.

Upon motion of Ms. Carson, seconded by Ms. Hatfield, the Planning Commission approved the variance on the minimum side setback requirement and also make that same recommendation to City Council for their consideration. The vote was 6-0.

Upon motion of Mr. Ready, seconded by Ms. Carson, the Planning Commission approved the development permit application to install electrical service in the 14' x 18' accessory building. The vote was 6-0.

RESIDENTIAL DEVELOPMENT CONVERSATION WITH WILLIAM BOZEMAN: Mr. Bozeman, a real estate broker representing Smith Douglas Homes, requested an opportunity to discuss with the Commission

the potential construction of an age-targeted (55 years and older) development on a 47-acre lot located on W. Richardson Street. Currently, the property is owned by Mr. Curtis Jackson and is not located within the city. If approved, and prior to construction, the city must annex the property and assign it to the R 7.5 zoning designation. Given the acreage and topography of the property, Mr. Bozeman stated that Smith Douglas Homes is interested in building a development of approximately 160-200 homes. The buildout plan would be one or two phases. As it stands now, Newton County has the property zoned as R-3, which has minimum lot area of 22,000 square feet and minimum house size of 1,800 square feet.

The Commission discussed that the city's R-20 zoning district is comparable to the county's R-3 in the areas of minimum lot area and minimum house size. Mr. Bozeman asked the Commission how many homes the city would support on the property. The Commission did not commit to any specific number of homes. Rather, they stated that the property could potentially accommodate 40-50 homes if zoned compatible with the surrounding area and with accommodations for green space, roads, and other amenities. Further, the Commission recognized that Smith Douglas Homes could possibly build homes on the lot without the city's consent given that the property is located within Newton County.

The Commission related several concerns with the proposal to construct a high-density subdivision on the Jackson property. They cited the following reasons:

- The proposed zoning for the development (R-7.5) is incompatible with the city's land use plan.
- The loss of many aged hardwood oak trees and other vegetation.
- The inability of the city to capture revenue from electric sales (the property is located within Georgia Power's and Snapping Shoals EMC's service territory). The Commission cited the only revenue available is the sale of water and sewer service and property taxes.
- A lack of existing infrastructure to support the development. The 47-acre lot is within the city's
 water and sewer territory but is not currently served. The city must run both a water and sewer
 main along W. Richardson Street to serve the property. In addition, the existing road is gravel
 and would need to be paved.
- The potential for increased vehicular traffic on W. Richardson Street and possibly Wesley Street.

OXFORD COLLEGE DEVELOPMENT PERMIT APPLICATIONS (2): The Commission reviewed the development permit application to complete interior and exterior renovation work on the existing dwelling located at 502 Emory Street. The plan is to prepare the dwelling to serve as faculty housing. The exterior renovation work includes the following items: replace the roof shingle, complete some touch up painting, and repair and paint the shed. The interior work includes the following items: repair the drywall, paint the walls, trim, and ceiling, replace aging appliances, and repair the hardwood floor. The Commission asked what appliances the college will replace. Mr. Simon responded that the stove, refrigerator, and dishwasher will be replaced. The Commission asked Mr. Pepper to confirm with the city's building inspector whether building permits are required when replacing major appliances. If so, Mr. Pepper will share that information with Mr. Simon

In addition, the Commission reviewed the development permit application to complete interior and exterior renovation work on the existing dwelling located at 808 Wesley Street. The plan is to prepare the dwelling to serve as student housing during the Coronavirus (COVID-19) pandemic. Upon the Commission's review of the tax map for the property, it appears as though the dwelling encroaches on the city ROW. Oxford College agreed to provide the Commission with a survey of the property. Given the narrow timeline to complete the renovations before the students return in August, the Commission agreed to reconsider the development permit application at a special called meeting.

Upon motion of Ms. Hatfield, seconded by Mr. May, the Planning Commission approved the development permit application to complete the interior and exterior renovation work on the existing dwelling on 502 Emory Street as listed in the scope of work. The vote was 5-0 with Mr. Eady abstaining.

TEMPORARY HOUSING CONVERSATION WITH OXFORD COLLEGE: Mr. Simon shared with the Commission the college's plans to provide temporary housing for students during the COVID-19 pandemic. The college would plan to install the temporary housing units in the back of the parking lot behind Haygood Hall. Mr. Simon reported that the largest size of the temporary housing unit that the college is considering is 48' x 160' with the capacity to safely house 48 students. In addition, Mr. Simon reported that Oxford College has reserved space at local hotels in Covington to reduce the density in the residence halls. Mr. Simon will provide more information to the Commission

OTHER BUSINESS: The Commission did not discuss any items related other business.

ADJOURNMENT: Mr. Eady adjourned the meeting at 9:00 PM.

Submitted by:

Juanita Carson, Secretary



DEVELOPMENT PERMIT APPLICATION

This is NOT a Building Permit but, is a requirement for an application to the City of Oxford Building Inspector for the appropriate required Building Permit. All items must be completed, or marked N/A. See the attached Checklist. The completed form must be submitted 10 days before the next meeting of the Planning Commission.

Name of Applicant: Forcest thanks McCandes Date of Application: Date of Application: Date of Applicant: Dos Wester 54 Oxford GA Telephone # (s) of Applicant: 770 - 784 - 744 - 744 - 78 - 230 - 5048 Address / Subdivision / Lot# / Parcel#(s) where the proposed work will occur (list all):
Owner of above location(s):
Type of work:New buildingAdditionAlterationRenovationRepairMovingLand DisturbanceDemolitionOther
Type of dwelling:Single FamilyMulti-family Included Apartment Number of units:
in sun scom Freything to be EXACTLY as before.
No house systems are affected.
Does the proposed work change the footprint (ground outline) of any existing structures?YESNO Does the proposed work add a structure(s)?YESNO
List additions to: Heated Sq.ft Unheated Sq.ft Garage Sq.ft New Sq.ft Is the above lot in the Special Flood Hazard Area on FEMA's Flood Insurance Rate Map?Yes No (Map available from City Clerk)
ZONING DISTRICT (the setback requirements and the zoning map are available from the City Clerk) Zoning District
MECHANICAL INFORMATION (if utility work is included in the proposed work)
A) Sewerage: Is there a change?YesNoCity SewerSeptic If so, describe:
B) Water Supply: Is there a change?YesNoCity WaterWell If so, describe:
C) Number of Restrooms (Commercial): Is there a change?YesNoFullHalf If so, describe:
D) Number of Baths (Residential): Is there a change?YesNoFullHalf If so, describe:
E) Heating: Is there a change?YesNoElectricGasOilPropaneOther If so, describe:

F) Electrical: ___ number of outlets

STRUCTURAL INFORMATION
Type of Foundation:MoveablePier & FooterSlab on gradeBasementOther
Type of Construction:FrameMasonryStructural Insulated PanelInsulated Concrete FormPanelizedIndustrializedManufactured
SITE PLAN DRAWINGS (required for changes to the footprint of existing structures)
 A) Attach an accurate scale drawing or copy of official plat showing shape, size, dimensions, and location of the lot. Note the Zoning District on all drawings. B) Show the applicable minimum setback lines on all drawings, and the dimensions from the existing and proposed structure(s) to the lot lines. C) Attach a dimensioned drawing, showing the location of any proposed work that changes, or adds to the footprint of any structure(s) on the site. D) The following dimensions below MUST be included on the drawings: Width of lot at proposed work location feet feet Depth of lot at proposed work location feet feet Height of new work feet (the maximum habitable area is 35' above grade for R districts; 45' in PI districts)
I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS DOCUMENT AND KNOW IT TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THE TYPE OF WORK WILL BE FOLLOWED. GRANTING OF PLANNING APPROVAL DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISIONS OF ANY OTHER STATE OR LOCAL ORDINANCE OR REGULATION REGARDING CONSTRUCTION, OR THE PERFORMANCE OF CONSTRUCTION. Signature of Applicant
OFFICIAL USE ONLY <u>DEVELOPMENT PERMIT</u>
Date Received by Zoning Administrator: Date Reviewed by the Planning Commission:
The proposed work contemplated by this application meets the appropriate development standards for the Zoning District noted above. This is not a building permit in Oxford.
Approved by: Date: Planning Commission
Development approval is hereby issued, and the applicant is authorized to apply for a building permit with the City of Oxford Building Inspector. This Development Approval expires six months from the date issued.
Issued by: Date: Zoning Administrator
NOME WILL I

NOTE: This document must be accompanied by all supporting documentation, also signed by the Planning Commission, for consideration by the City of Oxford Building Inspector for a building permit. (Form October, 2018)

STR	CUCTURAL INFORMATION
Туре	e of Foundation:MoveablePier & FooterSlab on gradeBasementOther
Туре	e of Construction:
SIT	E PLAN DRAWINGS (required for changes to the footprint of existing structures)
A)	Attach an accurate scale drawing or copy of official plat showing shape, size, dimensions, and location of the lot. Note the
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D)	The following dimensions below MUST be included on the drawings: Width of lot at proposed work location feet
	Depth of lot at proposed work locationfeet
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Sign	nature of Applicant
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	OFFICIAL USE ONLY
	DEVELOPMENT PERMIT
Da	te Received by Zoning Administrator:
Da	te Reviewed by the Planning Commission:
The	e proposed work contemplated by this application meets the appropriate development standards for the Zoning strict noted above. This is not a building permit in Oxford.
Δn	proved by: Date:
Ap	proved by: Date: Planning Commission
	1 mining commission
De of	evelopment approval is hereby issued, and the applicant is authorized to apply for a building permit with the City Oxford Building Inspector. This Development Approval expires six months from the date issued.
Iss	ued by: Date: Date:
100	Zoning Administrator
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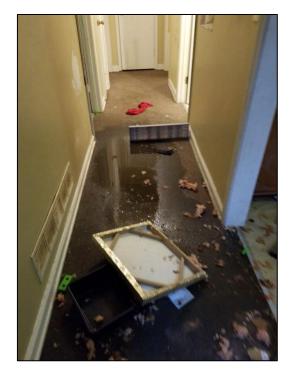
DEVELOPMENT PERMIT APPLICATION

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GENERAL INFO	DMATION
Name of Applicant	: ANAULLC Date of Application: 6-22-20
Address of Applica	RMATION ANAULUC Date of Application: 6-22-20 Int: P.O. Box 606 Covincton GA 30015 Applicant: 770-788-7737
Telephone # (s) of	Applicant: 770-788-7737
Address / Subdivisi	on / Lot# / Parcel#(s) where the proposed work will occur (list all): 203 Emory Way/Oxf.
Owner of above loo	ion / Lot# / Parcel#(s) where the proposed work will occur (list all): 203 Emory Way/Oxf. Section(s): ANAU LLC
Name of General C	Cation(s): Contractor (if different from Applicant): A. FAY WHITE, MER
Type of work:	New building Addition Alteration Renovation Repair Moving Land Disturbance Demolition Other
Type of dwelling:	Single FamilyMulti-familyIncluded Apartment Number of units:
Roof, RET	PAIR WATER DAMAGE TO SHEET-ROCK AND PROCE
	work change the footprint (ground outline) of any existing structures?YESVNO work add a structure(s)?YESVNO
List additions to: Is the above lot in to (Map available from	Heated Sq.ft.
ZONING DISTRI	CT (the setback requirements and the zoning map are available from the City Clerk)
Zoning District Setback Requireme Front setback 40	R-15
	NFORMATION (if utility work is included in the proposed work)
A) Sewerage: Is the	re a change?YesNo ,City SewerSeptic If so, describe:
B) Water Supply: Is	s there a change? Yes V No City Water Well If so, describe:
C) Number of Restr	ooms (Commercial): Is there a change? Yes No Full Half If so, describe:
	s (Residential): Is there, a change? Yes No Full Half If so, describe:
	e a change? Yes No Electric Gas Oil Propane Other If so, describe:
F) Electrical: O r	
-, 111000110011	AMMANUTA MA CHITATAM















Overview ₽ Legend

Parcels

Roads

Parcel ID X00100000020000 Class Code Residential Taxing District OXFORD **OXFORD** 0.35

(Note: Not to be used on legal documents)

Owner ANAU LLC PO BOX 606 COVINGTON GA 30015 Physical Address 203 EMORY WAY

Assessed Value Value \$62300

Last 2 Sales Reason Qual Date Price 5/1/2012 \$13300 UI U 1/3/2012 0 UI

Date created: 6/22/2020 Last Data Uploaded: 6/22/2020 3:07:50 AM



Acres



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1 Dlant

Name of Applicant: St. HANY WISON MUVPN Date of Application: 5/31/20 Address of Applicant: 1006 AShury Street, Oxford, 6A 30054 Telephone # (s) of Applicant: 70-891-8935-404-772-9746 Address / Subdivision / Lot# / Parcel#(s) where the proposed work will occur (list all): yard
Owner of above location(s):
Type of work: New buildingAdditionAlterationRenovationRepairMovingLand DisturbanceDemolition \(\frac{1}{2} \)Other
Type of dwelling:Single FamilyMulti-familyIncluded Apartment Number of units:
Briefly describe the proposed work: funce - black chain link - 40 ft
in total length. Attaching from house to existing
tence of the front/side of the house.
Does the proposed work change the footprint (ground outline) of any existing structures? YES NO
Does the proposed work add a structure(s)?YES \NO
List additions to: Heated Sq.ft. Unheated Sq.ft. Garage Sq.ft. New Sq.ft.
ZONING DISTRICT (the setback requirements and the zoning map are available from the City Clerk)
Zoning District
MECHANICAL INFORMATION (if utility work is included in the proposed work)
A) Sewerage: Is there a change?YesNoCity SewerSeptic If so, describe:
B) Water Supply: Is there a change?YesNoCity WaterWell If so, describe:
C) Number of Restrooms (Commercial): Is there a change?Yes FullHalf If so, describe:
D) Number of Baths (Residential): Is there a change?YesNo FullHalf If so, describe:
E) Heating: Is there a change?YesNoElectricGasOilPropaneOther If so, describe:
F) Electrical: number of outlets

STRUCTURAL INFORMATION
Type of Foundation:MoveablePier & FooterSlab on gradeBasementOther
Type of Construction:FrameMasonryStructural Insulated PanelInsulated Concrete FormPanelizedIndustrializedManufactured
SITE PLAN DRAWINGS (required for changes to the footprint of existing structures)
A) Attach an accurate scale drawing or copy of official plat showing shape, size, dimensions, and location of the lot. Note the Zoning District on all drawings.
B) Show the applicable minimum setback lines on all drawings, and the dimensions from the existing and proposed
structure(s) to the lot lines. C) Attach a dimensioned drawing, showing the location of any proposed work that changes, or adds to the footprint of any
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Width of lot at proposed work location feet Width of new work feet Depth of lot at proposed work location feet Length of new work feet
Height of new work feet (the maximum habitable area is 35' above grade for R districts; 45' in PI districts)
I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS DOCUMENT AND KNOW IT TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THE TYPE OF WORK WILL BE FOLLOWED. GRANTING OF PLANNING APPROVAL DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISIONS OF ANY OTHER STATE OR LOCAL ORDINANCE OR REGULATION REGARDING CONSTRUCTION, OR THE PERFORMANCE OF CONSTRUCTION.
Signature of Applicant
OFFICIAL USE ONLY <u>DEVELOPMENT PERMIT</u>
Date Received by Zoning Administrator: Date Reviewed by the Planning Commission:
The proposed work contemplated by this application meets the appropriate development standards for the Zoning District noted above. This is not a building permit in Oxford.
Approved by: Date: Planning Commission
Planning Commission
Development approval is hereby issued, and the applicant is authorized to apply for a building permit with the Cit of Oxford Building Inspector. This Development Approval expires six months from the date issued.
Issued by:
Issued by: Date: Zoning Administrator
NOTE: This document must be accommonial by all and the last of the

NOTE: This document must be accompanied by all supporting documentation, also signed by the Planning Commission, for consideration by the City of Oxford Building Inspector for a building permit. (Form October, 2018)

CITY OF OXFORD

Checklist Applying for a Development Permit

- 1. Obtain a Development Permit Application from the City Clerk's office.
- 2. Complete the Application and attach a site plan (either drawn by a professional or sketched on graph paper) with dimensions showing:
 - Shape, size and location of the lot.
 - Shape, size, height, use and location of the buildings to be erected, constructed, altered or moved, as well as any building(s) already existing on this building lot.
 - Indicate how many dwelling units the building(s) are designed to accommodate.
 - Setback lines from adjoining streets and lots.
- 3. Submit the completed Application to the City Clerk's office.
- 4. All corners of the lot and any proposed building must be clearly staked out on the ground.
- 5. The City Clerk will give the application to the Zoning Administrator to review and to schedule a review by the Planning Commission.
- 6. The regular meetings of the Planning Commission are on the second Tuesday of each month at 7 PM. The applicant will be notified when the application is scheduled for review. The Planning Commission will not review the application unless the applicant or a representative is present at the meeting. A picture or diagram of what is proposed will help the Planning Commission review the request.
- 7. If the application is approved, an approved copy will be given to the applicant by the Planning Commission.
- 8. The City of Oxford is responsible for issuing the Building Permit and collecting any required fees. A copy of the approved Development Permit is required before a Building Permit can be issued. The applicant should contact the city's Zoning Administrator (770-786-7004) to determine if a building permit and inspections are required. If a building permit is required, the applicant should bring the approved Development Permit to City Hall to exchange for the necessary building permit(s), and to schedule the inspection.

The foregoing checklist is a brief summary and does not modify or amend the Oxford Zoning Ordinance. See Section 40-841 of the Oxford Zoning Ordinance for a detailed description of the process for applying for a development permit and building permit.

Revised 8/2/2019

EXISTENDE NEW Fence / Old Fence / EXISTENDE



40 Ft. total!



DEVELOPMENT PERMIT APPLICATION

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Name of Applicant: Finthony EUIS Date of Application: 6 19 2020 Address of Applicant: 604 C EMORY St. DYFOR GA 3005 Telephone # (s) of Applicant: 618 7251405 Address / Subdivision / Lot# / Parcel #(s) where the proposed work will occur (list all): 808 EMORY St.
Owner of above location(s): Name of General Contractor (if different from Applicant):
Type of work: New buildingAdditionAlterationXRenovationRepairMovingLand Disturbance XDemolitionOther
Type of dwelling: X Single FamilyMulti-familyIncluded Apartment Number of units:
Briefly describe the proposed work: 2 CAR CARPORT (NOT ENCLOSED)
Reno Front Poech - close OFF LEFT far door @ Roof if
needed 3 Windows if Needed
Demo- 2 bldgs - Irock I framed
Does the proposed work change the footprint (ground outline) of any existing structures?YES X NO
Does the proposed work add a structure(s)? X YES _ NO 2 CAR CARPORT - Not enclosed
List additions to: Heated Sq.ft Unheated Sq.ft Garage Sq.ft New Sq.ft Is the above lot in the Special Flood Hazard Area on FEMA's Flood Insurance Rate Map?Yes X No (Map available from City Clerk)
ZONING DISTRICT (the setback requirements and the zoning map are available from the City Clerk)
Zoning District R-7-5 Setback Requirements: Front setback 50 ft. Side setback 10 ft. Rear setback 25 ft. Accessory Buildings 5 side 10 Rear Minimum required lot width at building line ft.
MECHANICAL INFORMATION (if utility work is included in the proposed work)
A) Sewerage: Is there a change?YesNo
B) Water Supply: Is there a change?Yes No
C) Number of Restrooms (Commercial): Is there a change?Yes NoZ FullHalfHalf If so, describe:
D) Number of Baths (Residential): Is there a change?Yes NoZ FullHalf If so, describe:
E) Heating: Is there a change?YesNoElectricGasOilPropaneOther If so, describe:
F) Electrical: 50 number of outlets

STRUCTURAL INFORMATION
Type of Foundation:Moveable \(\sumset \) Pier & Footer \(\sumset \) Slab on gradeBasementOther
Type of Construction: YFrameMasonryStructural Insulated PanelInsulated Concrete FormPanelizedIndustrializedManufactured
SITE PLAN DRAWINGS (required for changes to the footprint of existing structures)
A) Attach an accurate scale drawing or copy of official plat showing shape, size, dimensions, and location of the lot. Note the Zoning District on all drawings. B) Show the applicable minimum setback lines on all drawings, and the dimensions from the existing and proposed Structure(s) to the lot lines. C) Attach a dimensioned drawing, showing the location of any proposed work that changes, or adds to the footprint of any structure(s) on the site. D) The following dimensions below MUST be included on the drawings: Width of lot at proposed work location feet Width of new work feet Depth of lot at proposed work location feet Length of new work feet Height of new work feet (the maximum habitable area is 35' above grade for R districts; 45' in PI districts) I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS DOCUMENT AND KNOW IT TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THE TYPE OF WORK WILL BE FOLLOWED. GRANTING OF PLANNING APPROVAL DOES NOT PRESUME TO GIVE AUTHORITY TO
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Signature of Applicant
Signature of Applicant
OFFICIAL USE ONLY <u>DEVELOPMENT PERMIT</u>
Date Received by Zoning Administrator: Date Reviewed by the Planning Commission:
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Approved by: Date: Planning Commission
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Issued by: Date:
Zoning Administrator
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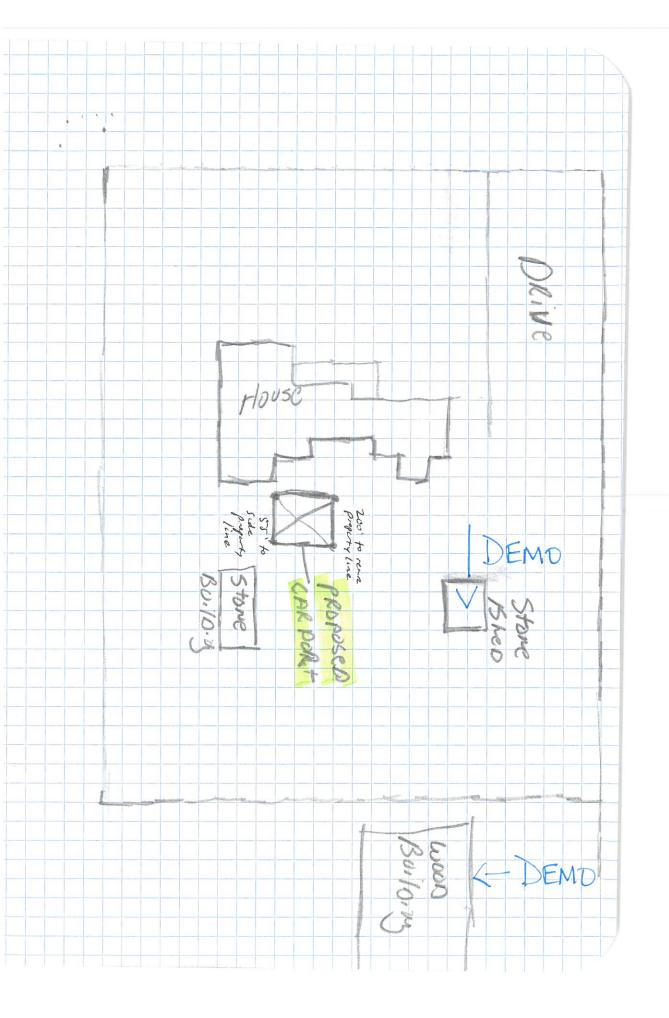
(Form October, 2018)

CITY OF OXFORD

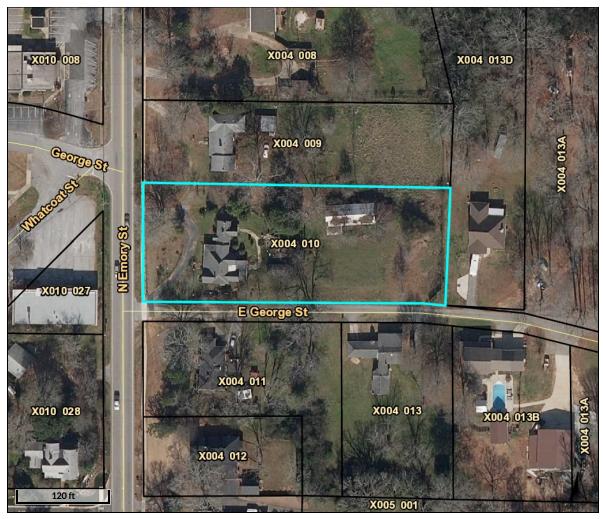
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 - Shape, size, height, use and location of the buildings to be erected, constructed, altered or moved, as well as any building(s) already existing on this building lot.
 - Indicate how many dwelling units the building(s) are designed to accommodate.
 - Setback lines from adjoining streets and lots.
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- 5. The City Clerk will give the application to the Zoning Administrator to review and to schedule a review by the Planning Commission.
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- 7. If the application is approved, an approved copy will be given to the applicant by the Planning Commission.
- 8. The City of Oxford is responsible for issuing the Building Permit and collecting any required fees. A copy of the approved Development Permit is required before a Building Permit can be issued. The applicant should contact the city's Zoning Administrator (770-786-7004) to determine if a building permit and inspections are required. If a building permit is required, the applicant should bring the approved Development Permit to City Hall to exchange for the necessary building permit(s), and to schedule the inspection.

The foregoing checklist is a brief summary and does not modify or amend the Oxford Zoning Ordinance. See Section 40-841 of the Oxford Zoning Ordinance for a detailed description of the process for applying for a development permit and building permit.



qPublic.net™ Newton County, GA





Legend

Parcels

Roads

Parcel ID X00400000010000
Class Code Residential
Taxing District OXFORD
OXFORD
Acres 1.38

(Note: Not to be used on legal documents)

Owner KENNON TERESA 808 EMORY ST OXFORD GA 30054

Physical Address 808 EMORY ST **Assessed Value** Value \$72400

Last 2 Sales

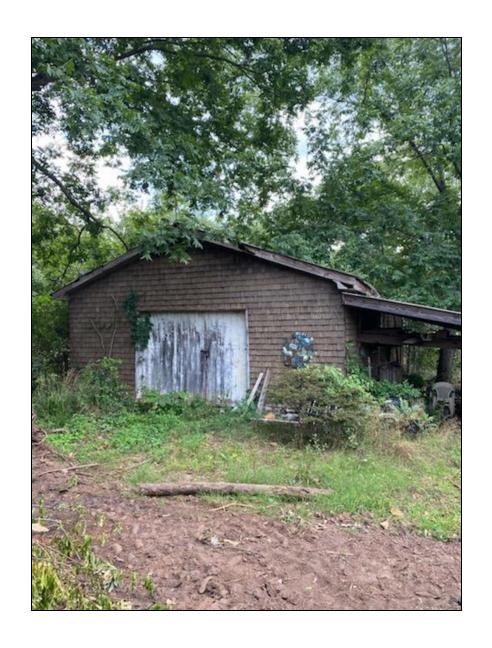
 Date
 Price
 Reason
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 10/17/2013
 \$68300
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 n/a
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Date created: 6/22/2020 Last Data Uploaded: 6/22/2020 3:07:50 AM









JUN 1 6 2020

DEVELOPMENT PERMIT APPLICATION

This is NOT a Building Permit but, is a requirement for an application to the Cit, of Oxford Building Inspector for the appropriate required Building Permit. All items must be completed, or marked N/A. See the attached Checklist. The completed form must be submitted 10 days before the next meeting of the Planning Commission.

Address of Applicant: Chad A/2 Date of Application: 6-16-2020
Owner of above location(s):
Type of work:New buildingAdditionAlterationRenovationRepairMovingLand DisturbanceDemolitionOther
Type of dwelling:Single FamilyMulti-family Included Apartment Number of units:
Briefly describe the proposed work: 14'x 26' work shop / storage
Congrete slab
Does the proposed work change the footprint (ground outline) of any existing structures?YESNO Does the proposed work add a structure(s)?YESNO
List additions to: Heated Sq.ft Unheated Sq.ft Garage Sq.ft New Sq.ft Sey_ Is the above lot in the Special Flood Hazard Area on FEMA's Flood Insurance Rate Map?Yes No (Map available from City Clerk)
ZONING DISTRICT (the setback requirements and the zoning map are available from the City Clerk)
Zoning District F - Z & Setback Requirements: Front setback ft. Side setback/O ft. Rear setback/O ft. Minimum required lot width at building line ft.
MECHANICAL INFORMATION (if utility work is included in the proposed work)
A) Sewerage: Is there a change?YesXNoCity SewerSeptic If so, describe:
B) Water Supply: Is there a change?YesXNoCity WaterWell If so, describe:
C) Number of Restrooms (Commercial): Is there a change?Yes _x NoFullHalf If so, describe:
D) Number of Baths (Residential): Is there a change?YesYoFullHalf If so, describe:
E) Heating: Is there a change?YesNoElectricGasOilPropaneOther If so, describe:
F) Electrical: 5 number of outlets

STRUCTURAL INFORMATION Type of Foundation: Moveable Pier & Footer Slab on grade Basement Other Frame __Masonry __Structural Insulated Panel __Insulated Concrete Form Type of Construction: Panelized Industrialized Manufactured SITE PLAN DRAWINGS (required for changes to the footprint of existing structures) A) Attach an accurate scale drawing or copy of official plat showing shape, size, dimensions, and location of the lot. Note the Zoning District on all drawings. B) Show the applicable minimum setback lines on all drawings, and the dimensions from the existing and proposed structure(s) to the lot lines. Attach a dimensioned drawing, showing the location of any proposed work that changes, or adds to the footprint of any structure(s) on the site. The following dimensions below MUST be included on the drawings: Width of lot at proposed work location feet Depth of lot at proposed work location feet Length of new work feet Length of new work 6 feet Height of new work /2 feet (the maximum habitable area is 35' above grade for R districts; 45' in PI districts) I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS DOCUMENT AND KNOW IT TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THE TYPE OF WORK WILL BE FOLLOWED. GRANTING OF PLANNING APPROVAL DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISIONS OF ANY OTHER STATE OR LOCAL ORDINANCE OR REGULATION REGARDING CONSTRUCTION, OR THE PERFORMANCE OF CONSTRUCTION. Signature of Applicant ----- OFFICIAL USE ONLY -----DEVELOPMENT PERMIT Date Received by Zoning Administrator: Date Reviewed by the Planning Commission: The proposed work contemplated by this application meets the appropriate development standards for the Zoning District noted above. This is not a building permit in Oxford. Approved by: _____ Date: _____ Date: _____

Development approval is hereby issued, and the applicant is authorized to apply for a building permit with the City of Oxford Building Inspector. **This Development Approval expires six months from the date issued.**

Issued by: _____ Date: _____
Zoning Administrator

NOTE: This document must be accompanied by all supporting documentation, also signed by the Planning Commission, for consideration by the City of Oxford Building Inspector for a building permit. (Form October, 2018)

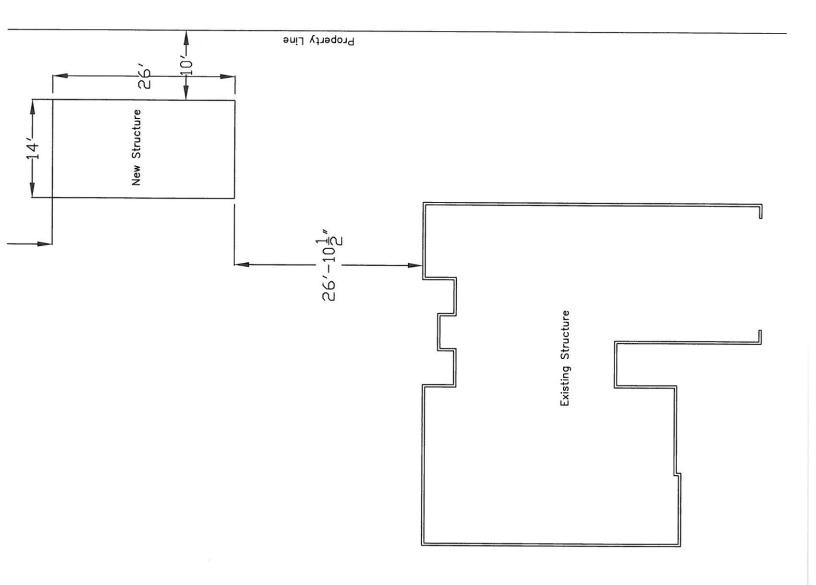
CITY OF OXFORD

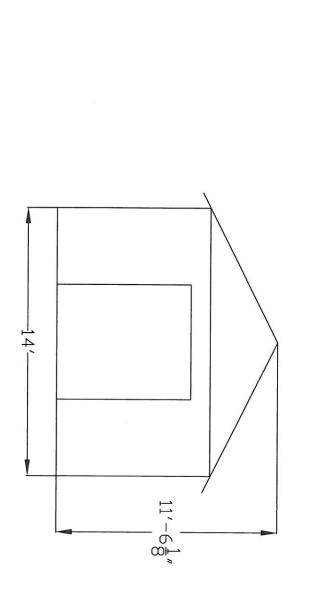
Checklist Applying for a Development Permit

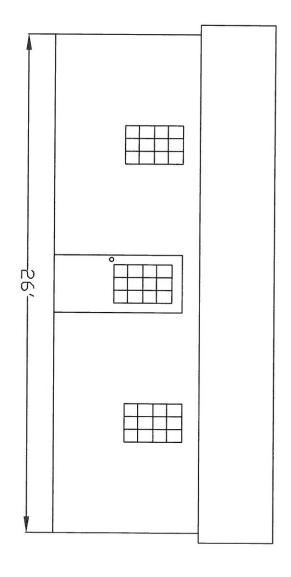
- 1. Obtain a Development Permit Application from the City Clerk's office.
- 2. Complete the Application and attach a site plan (either drawn by a professional or sketched on graph paper) with dimensions showing:
 - Shape, size and location of the lot.
 - Shape, size, height, use and location of the buildings to be erected, constructed, altered or moved, as well as any building(s) already existing on this building lot.
 - Indicate how many dwelling units the building(s) are designed to accommodate.
 - Setback lines from adjoining streets and lots.
- 3. Submit the completed Application to the City Clerk's office.
- 4. All corners of the lot and any proposed building must be clearly staked out on the ground.
- 5. The City Clerk will give the application to the Zoning Administrator to review and to schedule a review by the Planning Commission.
- 6. The regular meetings of the Planning Commission are on the second Tuesday of each month at 7 PM. The applicant will be notified when the application is scheduled for review. The Planning Commission will not review the application unless the applicant or a representative is present at the meeting. A picture or diagram of what is proposed will help the Planning Commission review the request.
- 7. If the application is approved, an approved copy will be given to the applicant by the Planning Commission.
- 8. The City of Oxford is responsible for issuing the Building Permit and collecting any required fees. A copy of the approved Development Permit is required before a Building Permit can be issued. The applicant should contact the city's Zoning Administrator (770-786-7004) to determine if a building permit and inspections are required. If a building permit is required, the applicant should bring the approved Development Permit to City Hall to exchange for the necessary building permit(s), and to schedule the inspection.

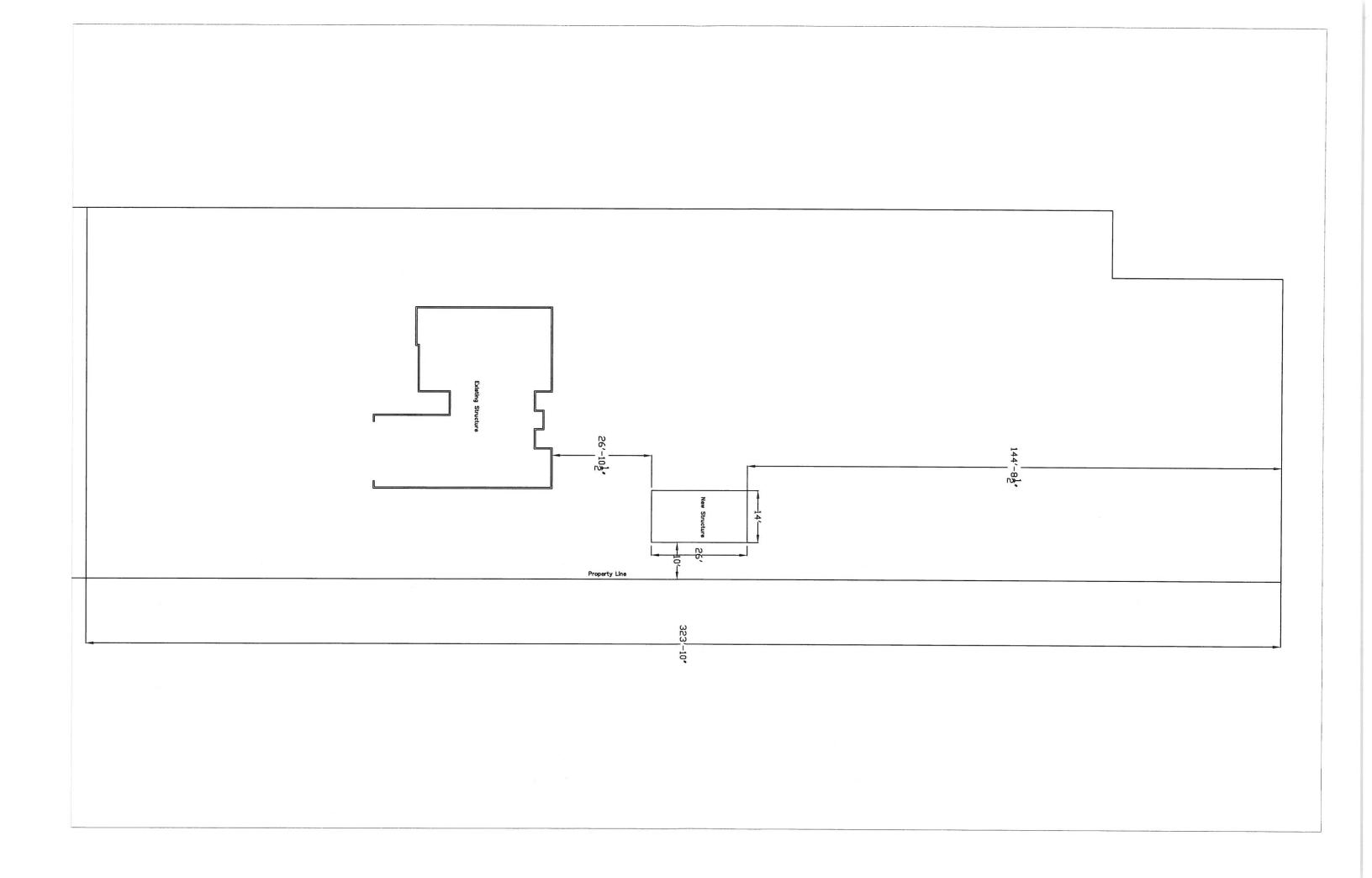
The foregoing checklist is a brief summary and does not modify or amend the Oxford Zoning Ordinance. See Section 40-841 of the Oxford Zoning Ordinance for a detailed description of the process for applying for a development permit and building permit.













DEVELOPMENT PERMIT APPLICATION

This is NOT a Building Permit but, is a requirement for an application to the City of Oxford Building Inspector for the appropriate required Building Permit. All items must be completed, or marked NA. See the attacked Checklist. The completed form must be submitted 10 days before the next meeting of the Planning Commission.

Name of Applicant: Iron Horse Development Date of Application 6-16-2020

GENERAL INFORMATION

felephone #(s) of Applicant: 404-444-8271	
Address / Subdivision / Latt / Percell(s) where the proposed work will occur (list all): 309 6 may 5+ 500 70000000000000000000000000000000	009
fame of General Contractor (if different from Applicant): Boon Cages, Dayl Thacker	
ype of work:New building/ AdditionAlterationRenovationRepairMoving Land DisturbanceDemolitionOther	
ype of dwelling: Single FamilyMulti-familyIncluded Apartment Number of units:	
triefly describe the proposed work: add master bed/Change to master beth	
versalistic continues in the continues of the continues o	
loes the proposed work change the footprint (ground outline) of any existing structures? YESNO	
Noes the proposed work add a structure(s)? ✓ YESNO	
ist additions to: Heated Sq.ft. \$\int_0 \text{U}\$ Unheated Sq.ft. \$\int_0 \text{Garage Sq.ft. } \text{ New Sq.ft. } \$\int_0 \text{Vest}\$ Sq.ft. \$\int_0 \text{Vest}\$ \text{ No May available from City Clets}\$ \text{ No May available from City Clets}\$ \text{ No May available from City Clets}\$ \text{ No May available from Sq. ft. } No May available from Sq	
CONING DISTRICT (the setback requirements and the zoning map are available from the City Clerk)	
Coning District	
etback Requirements: root setback fl. Side setback fl. Rear setback fl.	
finimum required lot width at building lineft.	
IECHANICAL INFORMATION (if utility work is included in the proposed work)	
) Sewerage: Is there a change? Yes VNo City Sewer Septic If so, describe:	
) Water Supply: Is there a change? Yes / NoCity WaterWell If so, describe:	
Number of Restrooms (Commercial): Is there a change? Yes No Full Half If so, describe:	30
) Number of Restrooms (Commercial): Is there a change: 165 No Full Half If so, describe:	
) Heating: Is there a change? Yes √ No Electric Gas Oil Propune Other If so, describe:	-
Flexifical: A number of outlets	-

Type of Foundation:	Moveable Pier & Footer V Slab on grade Basement Other
Type of Construction:	Frame Masonry Structural Insulated Panel Insulated Concrete Form Panelized Industrialized Manufactured
SITE PLAN DRAWI	GS (required for changes to the footprint of existing structures)
Attach an accurat Zoning District or	scale drawing or copy of official plat showing shape, size, dimensions, and location of the lot. Note the
B) Show the applical structure(s) to the	le minimum setback lines on all drawings, and the dimensions from the existing and proposed
	ned drawing, showing the location of any proposed work that changes, or adds to the footprint of any
D) The following din	rensions below MUST be included on the drawings: proposed work location feet Width of new work feet
Depth of lot a	proposed work location feet Length of new work feet work feet (the maximum habitable area is 35' above smale for R districts: 45' in PI districts)
BE FOLLOWED, GE VIOLATE OR CANO	THAT I HAVE READ AND EXAMINED THIS DOCUMENT AND KNOW IT TO BE TRUE. L PROVISIONS OF LAWS AND ORDINANCHES GOVERNING THE TYPE OF WORK WILL. ANTING OF PLANNING APPROVAL DOES NOT PRESUME TO GIVE AUTHORITY TO ELT THE PROVISIONS OF ANY OTHER STATE OR LOCAL ORDINANCE ORT
BE FOLLOWED, GE VIOLATE OR CANO	L PROVISIONS OF LAWS AND ORDINANCES GOVERNING THE TYPE OF WORK WILL ANTING OF PLANING APPROVAL DIES NOT PRESENT IT OF GEVE AUTHORITY TO EL THE PROVISIONS OF ANY OTHER STATE OR LOCAL ORDINANCE OR ARBING CONSTRUCTION, OR THE PERFORMANCE OF CONSTRUCTION.
BE FOLLOWED. GR VIOLATE OR CAN REGULATION REG LUA Signsture of Applicat	L PROVISIONS OF LAWS AND ORDINANCES GOVERNING THE TYPE OF WORK WILL MATTING OF PLANING APPROVAL DIES NOT PRESIME IT GOVE AUTHORITY TO EL THE PROVISIONS OF ANY OTHER STATE OR LOCAL ORDINANCE OR ARRING CONSTRUCTION, OR THE PERFORMANCE OF CONSTRUCTION. OFFICIAL USE ONLY DEVELOPMENT PERMIT
BE FOLLOWED, GF VIOLATE OR CAN REGULATION REG Signature of Applicat Date Received by 2	L PROVISIONS OF LAWS AND ORDINANCES GOVERNING THE TYPE OF WORK WILL NATING OF PLANING APPROVAL DIES NOT PRESIDENT IT GOVE AUTHORITY TO EL THE PROVISIONS OF ANY OTHER STATE OR LOCAL ORDINANCE OR ARRING CONSTRUCTION, OR THE PERFORMANCE OF CONSTRUCTION. OFFICIAL USE ONLY OFFICIAL USE ONLY
BE FOLLOWED. GE VIOLATE OR CAN REGULATION REG Signature of Applicat Date Received by Z Date Reviewed by The proposed work	L PROVISIONS OF LAWS AND ORDINANCES GOVERNING THE TYPE OF WORK WILL ANTING OF PLANING APPROVAL DIES NOT PRESIDENT IN GOVER AUTHORITY TO EL THE PROVISIONS OF ANY OTHER STATE OR LOCAL ORDINANCE OR RANDING CONSTRUCTION, OR THE PERFORMANCE OF CONSTRUCTION. OFFICIAL USE ONLY DEVELOPMENT PERMIT oning Administrator:
BE FOLLOWED. GR REGULATION REG LUM (Signature of Applicat Date Received by Z Date Reviewed by I The proposed work District noted abov Approved by:	L PROVISIONS OF LAWS AND ORDINANCES GOVERNING THE TYPE OF WORK WILL. ANTING OF PLANING APPROVAL DEES NOT PRESURE IN TO GIVE AUTHORITY TO LETHE PROVISIONS OF ANY OTHER STATE OR LOCAL ORDINANCE OR MINING CONSTRUCTION, OR THE PERFORMANCE OF CONSTRUCTION. OFFICIAL USE ONLY DEVELOPMENT PERMIT oning Administrator: The Planning Commission: contemplated by this application meets the appropriate development standards for the Zoning

NOTE: This document must be accompanied by all supporting documentation, also signed by the Planning Commission, for consideration by the City of Oxford Building Inspector for a building permit. (Form Oxforber, 2018)

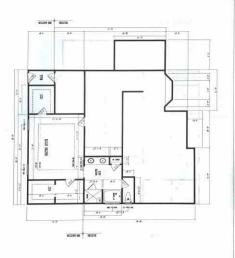
Issued by:

Zoning Administrator





C SIZE SHEET (24"X18")





JOSHUA AND KERSTIN JACKSON

309 Emory Street, Oxford GA 30054 | 404-379-0171 | joshuajackson1530@gmail.com

May 11, 2020

To whom it may concern:

Iron Horse Development is granted permission to complete an addition to our home at 30° Emory Street. Oxford GA 30054, Iron Horse Development is granted permission to pull any permits needed for the addition to our home.

Please feel free to contact us with any questions or concerns.

Sincerely.

Joshua and Kerstin Jackson

Kenty Jackson 05/11/2000

llegan & walker many expires July 29,2023





DEVELOPMENT PERMIT APPLICATION

This is NOT a Building Permit but, is a requirement for an application to the City of Oxford Building Inspector for the appropriate required Building Permit. All items must be completed, or marked N/A. See the attached Checklist. The completed form must be submitted 10 days before the next meeting of the Planning Commission.

Mame of Applicant: Randy M. Simon Address of Applicant: 801 Emory Street, Oxford, Georgia 30054 Telephone # (s) of Applicant: _404.964.0450 Address / Subdivision / Lot# / Parcel#(s) where the proposed work will occur (list all): 808 Wesley Street (.22AC WESLEY ST LD 9) Owner of above location(s): Emory University Name of General Contractor (if different from Applicant): Longwood Property Management
Type of work:New buildingAdditionAlteration X Renovation X RepairMovingLand DisturbanceDemolitionOther
Type of dwelling: X Single FamilyMulti-family Included Apartment Number of units:
Briefly describe the proposed work: Working to get this property in position to housing faculty members.
Exterior: Roof replacement, Soffit, facia and wood repair, Siding replacement, hardy plank to replace board and (T-1-11 siding), Exterior painting, equivalent of existing yellow siding and trim colors, Shed repair and painting, Window replacement, (Vi Win Tech 2000 double Hung, LO E, thermo-pane), Screen replacement, porch.
Interior: Drywall repair, Door and woodwork repair, Wall, trim and ceiling painting, Floor repair, Carpet and linoleum replacement, Appliance replacement.
Does the proposed work change the footprint (ground outline) of any existing structures? $\underline{\hspace{1cm}}$ YES \overline{X} NO
Does the proposed work add a structure(s)? $\underline{\hspace{1cm}}$ YES \underline{X} NO
List additions to Marked Ca fe N/A Halbared Ca fe N/A Course Ca fe N/A New Ca fe N/A
List additions to: Heated Sq.ft. N/A Unheated Sq.ft. N/A Garage Sq.ft. N/A New Sq.ft. N/A Is the above lot in the Special Flood Hazard Area on FEMA's Flood Insurance Rate Map? Yes X No (Map available from City Clerk)
ZONING DISTRICT (the setback requirements and the zoning map are available from the City Clerk)
Zoning District Single-Family (R-30) Setback Requirements: Front setback _40_ft. Side setback _15_ft. Rear setback _15_ft. Minimum required lot width at building lineft.
MECHANICAL INFORMATION (if utility work is included in the proposed work)
A) Sewerage: Is there a change?Yes X NoCity SewerSeptic B) If so, describe:
Water Supply: Is there a change?Yes X NoCity WaterWell If so, describe:
C) Number of Restrooms (Commercial): Is there a change?Yes X No0_ Full 0 Half If so, describe:
D) Number of Baths (Residential): Is there a change?Yes <u>X</u> No <u>2</u> FullHalf If so, describe:
E) Heating: Is there a change?Yes X NoX_ElectricGasOilPropaneOther If so, describe:

F) Electrical: <u>20</u> number of outlets

STRUCTURAL INFORMATION Type of Foundation: __Moveable __Pier & Footer X Slab on grade __Basement __Other \underline{X} Frame \underline{X} Masonry \underline{X} M Type of Construction: Form Panelized Industrialized Manufactured SITE PLAN DRAWINGS (required for changes to the footprint of existing structures) Attach an accurate scale drawing or copy of official plat showing shape, size, dimensions, and location of the lot. Note the Zoning District on all drawings. Show the applicable minimum setback lines on all drawings, and the dimensions from the existing and proposed structure(s) to the lot lines. Attach a dimensioned drawing, showing the location of any proposed work that changes, or adds to the footprint of any structure(s) on the site. The following dimensions below **MUST** be included on the drawings: Height of new work feet (the maximum habitable area is 35' above grade for R districts; 45' in PI districts) I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS DOCUMENT AND KNOW IT TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THE TYPE OF WORK WILL BE FOLLOWED, GRANTING OF PLANNING APPROVAL DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISIONS OF ANY OTHER STATE OR LOCAL ORDINANCE OR REGULATION REGARDING CONSTRUCTION, OR THE PERFORMANCE OF CONSTRUCTION. Randy M. Simon **Signature of Applicant** ---- OFFICIAL USE ONLY -----**DEVELOPMENT PERMIT** Date Received by Zoning Administrator: Date Reviewed by the Planning Commission: _____ The proposed work contemplated by this application meets the appropriate development standards for the Zoning District noted above. This is not a building permit in Oxford. Approved by: Date: **Planning Commission** Development approval is hereby issued, and the applicant is authorized to apply for a building permit with the City of Oxford Building Inspector. This Development Approval expires six months from the date issued.

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Issued by: _____ Date: ____

Zoning Administrator

CITY OF OXFORD

Checklist Applying for a Development Permit

- 1. Obtain a Development Permit Application from the City Clerk's office.
- 2. Complete the Application and attach a site plan (either drawn by a professional or sketched on graph paper) with dimensions showing:
 - Shape, size and location of the lot.
 - Shape, size, height, use and location of the buildings to be erected, constructed, altered or moved, as well as any building(s) already existing on this building lot.
 - Indicate how many dwelling units the building(s) are designed to accommodate.
 - Setback lines from adjoining streets and lots.
- 3. Submit the completed Application to the City Clerk's office.
- 4. All corners of the lot and any proposed building must be clearly staked out on the ground.
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